



Central Coast

REGIONAL DISTRICT

That we may be good people together

DRAFT REGULAR BOARD MEETING MINUTES

DATE: April 15, 2021

ATTENTION

These minutes are draft and subject to amendment. Final Approval and adoption is by resolution at the next scheduled meeting.

The Mission of the Central Coast Regional District is to foster the sustainable socioeconomic and environmental well-being of the Central Coast through the professional and efficient delivery of mandated regional and community services.

REGULAR BOARD MEETING MINUTES – April 15, 2021

In Attendance:	Electoral Area A Electoral Area B Electoral Area C Electoral Area D Electoral Area E	Director Daniel Bertrand Director Travis Hall Director Jayme Kennedy Director Lawrence Northeast Chair Schooner
Staff:	Chief Administrative Officer Recording Secretary, PC Operations Manager Executive & Operations Assistant Finance Manager Records and Accounting Clerk Contractor	Courtney Kirk Evangeline Hanuse Ken McIlwain Destiny Mack Ye-Ne Byun Melanie Ward Donna Mikkelson
Delegations:	Emergency Management BC CCRD Constituent	Ryan Wainwright David Schadt Tom Mesi

PART I – INTRODUCTION

1. Call to Order

Chair Schooner called the meeting to order at 9:05 a.m. and acknowledged the territories of the Nuxalk Nation, Heiltsuk Nation and Wuikinuxv Nation, and respective First Nations Territories in which CCRD provides services.

2. Adoption of Agenda

21-04-01 M/S Directors Kennedy/Hall THAT the Agenda be adopted as amended by adding the following late items: Denny Island Recreation Commission Meeting Minutes December 10, 2020, Community Clean Up Request, Request from Bella Coola Music Festival for consideration of late amended application for a 2021 Grant in Aid Award, and Request for Decision – Fundraising Authorization for Bella Coola Airport.

CARRIED

3. Disclosures of Financial Interest

The Chair reminded Board Members of the requirements of Sections 100(2) (b) and 101(1) (2) and (3) of the *Community Charter* to disclose any financial interests during the meeting when the matter is discussed. The declaration under this section requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the subject matter which is being discussed.

No disclosures of financial interests were made.

4. Disclosures of Interests Affecting Impartiality.

The Chair reminded Board Members that in the interest of good governance where there is a perceived interest that may affect their impartiality in consideration of a matter a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

No disclosures affecting impartiality were made.

ADOPTION OF MINUTES

a) Special Board Meeting Minutes March 25, 2021

21-04-02 M/S Directors Northeast/Kennedy THAT the March 25, 2021 minutes be adopted as presented. **CARRIED**

b) Regular Board Meeting Minutes March 11, 2021

21-04-03 M/S Directors Northeast/Kennedy THAT the March 11, 2021 minutes be adopted as presented. **CARRIED**

PART II – PUBLIC CONSULTATION

1. DELEGATIONS

a) *Ryan Wainwright and David Schadt – Emergency Management BC*

Chair Schooner welcomed the delegation reminding the Board and delegates of the allotted time of 15 minutes.

Mr. Wainwright is a Senior Regional Manager with EMBC's Vancouver Island Region and provided his presentation as follows:

Mr. Wainwright noted that he was speaking from the traditional territory of the WSÁNEĆ peoples, in Southern Vancouver Island. Mr. Wainwright is the Senior Regional Manager of the Vancouver Island and Central Coast Region. This is a new boundary shift. Mr. Wainwright spoke with CAO Kirk and was extended an invitation to speak to the Board about the transition of responsibility of EMBC's legislative mandate delivery from North East (Prince George) over to Vancouver Island/Central Coast. The main office is in Victoria at EMBC Headquarters.

EMBC's service model is focused around 6 regions. Boundaries for the regions were set in the 90s. They are somewhat arbitrary. They try to align with regional district areas but sometimes this is not the case. EMBC's experience working with communities in the Central Coast area for the past 10-15 years is that the communities are remote from major service centres. They rely on each other first and then on support from outside. When the weather is bad it is hard to get in and out, hard to get support and coordinate support. Each community has shared and individual challenges

around the funding model, resilience, and capacity. We have seen that in events, starting with the flood in 2010 and moving forward, is that for EMBC, it is difficult to provide a level of service that the Central Coast needs. From Prince George it is a 17 hour drive. Sometimes it is hard to fly in.

What is known is that EMBC is modernizing legislation and is being brought into the 21st century. The current process underway is one of placing Regional Managers in remote areas to support communities in all phases of emergency management. Those are folks that are willing to move into communities they serve and be available when things are bad in terms of emergency events. A few areas around the province were found and are moving forward and hopefully this is a beginning in our change of culture.

Mr. Wainwright displayed a map image which is an older version showing the EMBC regions. Just above the tip of the North Island is where the CCRD is right now. The Central Coast has social, cultural, and economic ties to the Sunshine Coast and sometimes it is easier to get there from Vancouver Island/Sunshine Coast. This version of the map is in the draft phase. Looking at what the final boundary will look like, the CCRD is moving down to be served from Victoria and with a Regional Manager moving into community. There is some discussion ongoing as to whether KITASOO/XAI'XAIS will also join our region, not including the uninhabited surrounding areas.

A timeline was put together and a job advertisement for Regional Manager was sent out. The criteria for the job was finding someone who was willing to move to Bella Coola to make sure resources were in place when needed and to address the historical support that we should have been providing but geography and resources inhibited that.

The Board asked if the callout was also done in the region itself? There is another strain on housing to bring someone new in.

Mr. Wainwright noted there were local candidates and both of the individuals withdrew. The job was advertised across the province and open to anyone who was willing to move. Part of EMBC's desire with the remote roles, as they mature and when the job grows and when Mr. Schadt moves on, there will be a chance to build capacity within the community.

To continue on with the timeline:

- o From January to February 2021, the Regional Manager job competition was open and awarded to David Schadt.*
- o From February to April 2021 there was a gradual administrative transfer of EMBC operational responsibilities from the North East
 - o Mr. Schadt sat on phone calls, went on a house hunting trip in March, and met with some folks in the region.**
- o From April to May a significant date took place on April 5th in which the 24/7 emergency calls started coming to Vancouver Island/Central Coast Region as opposed to the North East. Mr. Schadt has now taken over some of the ongoing calls.*
- o From May to June it is hoped that Mr. Schadt will relocate to Bella Coola.*

The CCRD and Nuxalk have had tensions with the partnership. Mr. Wainwright wants to differentiate between the partnership role and what EMBC expects of its Regional Managers in

community. Mr. Schadt's job will be to form relationships with all of the emergency management representatives in his region. He will spend time on boats, down to Heiltsuk, Wuikinuxv and potentially in Kitsoo/Xai'xais. His office will be located with the FLNRO office at the airport. Support will be given to all of the communities in all phases of emergency management. That means support is available for in person training and remote on demand training. Examples of support from Mr. Schadt will be around EOCs and exercises with other community groups.

Mr. Schadt is familiarizing himself with funding streams and federal programs so he can work with communities and help prepare applications. Mr. Schadt is able to be in the region when it is being impacted by an emergency. Coaching in EOCs can take place, he will be able to let EMBC know what resources are needed, and train the community on 'speaking EMBC'.

The Board asked in various CCRD areas, there is an area where water breaks through, and contributed to the 2010 flood. There is a piece of the dyke that is missing. Could Mr. Schadt find a solution to where the problem is and utilize preventative actions? There is always flooding in the Bella Coola Valley.

Mr. Wainwright said that this is absolutely possible. Mr. Schadt's responsibility will be able to support and amplify the voices of the community and look at funding and response planning. What does it take to plug the gap in advance of a future event? What does it take to build up the very bureaucratic material needed to effect long term change? He will work as a bridge during emergency management conversations between the CCRD, Indigenous communities, EMBC and the federal government in order to address long term issues. It is hoped his presence and skills will be able to really start to look at and address long term issues.

The Board noted that this is a great opportunity. There is excitement in meeting Mr. Schadt and hope that he finds quality housing. With respect to Kitsoo/Xai'xais, the CCRD has worked with them throughout the pandemic and in weekly regional EOC calls. The Kitsoo/Xai'xais uses the same hospital as the Heiltsuk and there are extended family lineages. The Board has concern if Kitsoo/Xai'xais was left out as some of the jurisdictional lines are arbitrary and cause confusion during an emergency event. The respective Indigenous nations do not view their territories as being limited to on reserves. Emergency situations often involve title and reserve lands. When the Nathan E. Stewart disaster occurred, diesel spilled in the Seaforth Channel and washed up on the foreshore of the reserve. The Board encouraged a conversation with Chief Robinson of Kitsoo/Xai'xais directly.

Mr. Wainwright thanked the Board and appreciated the feedback. Mr. Wainwright clarified that EMBC including Kitsoo/Xai'xais is waiting on having a conversation with Kitsoo/Xai'xais and conversations taking place of outmoded ideas of jurisdiction and authority. Modernization is coming. Mr. Wainwright does not want to indicate that an impact on traditional territory will exclude Kitsoo/Xai'xais. It will be part of Mr. Schadt's job to be a bridge between the jurisdiction as it is currently understood and the impacts on traditional territory, just as it will be his duty to understand and get involved in conversations around that for Heiltsuk, Nuxalk and Wuikinuxv Nations. The overlapping relationships exist all across the province in all of the regions. EMBC is growing into that to make sure traditional territory concerns are addressed by the communities. Mr. Wainwright hopes this explanation alleviates concern and reiterates that the inclusion of Kitsoo/Xai'xais depends on further conversations with them.

The Board further added that it is a good idea and appreciates EMBC reaching out. There are shared territories between Heiltsuk and Kitsoo/Xai'xais.

Mr. Wainwright invited Mr. Schadt to introduce himself to the Board. Mr. Schadt noted that his March trip into the Bella Coola Valley was limited due to COVID-19. In future Mr. Schadt hopes to engage with the community, which is also dependent on when he can move to Bella Coola. Mr. Schadt indicated that he has 13 years of emergency management experience with EMBC. Experience also includes a 24/7 reporting centre, dealing with all kinds of hazards and search and rescue. He is looking forward to serving the community. Mr. Schadt thanked the Board for their time and was open to any questions.

The Board noted the flood that occurred in Bella Coola in 2010, as well as the wildfires that closed the highway. The Central Coast region is tightknit as the Heiltsuk during these times were preparing their homes to make them available for potential evacuees.

Chair Schooner thanked Mr. Wainwright and Mr. Schadt for the presentation and concluded the delegation.

b) Tom Mesi – CCRD Constituent

See further below.

PART III – LOCAL GOVERNANCE

(A) OPERATIONS UPDATES & POLICY MATTERS ARISING

FINANCIAL SERVICES

a) Presentation to the Board by KPMG Representatives

Chair Schooner welcomed Michaela Roque and Tamara Taylor from KPMG who proceeded with their presentation as follows:

Ms. Roque introduced herself as a Partner at KPMG. They have been the CCRDs Auditors for 3 years. Ms. Roque is joined by Manager Tamara Taylor.

The Independent Auditor's Report denotes any issues. This year KPMG is issuing a qualified opinion due to the understated landfill liability. It is recognized that there has been work done this year with engineers to address the landfill liability and assessment is ongoing with more discussion to follow. There were no material mis-statements found.

In terms of the landfill closure and post-closure liability, public sector accounting standards require that where a landfill is owned and operated, the owner must be able to record the expenses in future that are going to be incurred to close the landfill and to make sure once the landfill is closed any obligations to return the land to its original state is all accounted for here. This is the qualification that KPMG provides in their Auditor's Report. The \$210,000 was calculated based on a method that was originally determined by CCRD management. The standards will change with

the asset retirement obligation. \$210,000 was understated and now KPMG awaits CCRD management implementing in the upcoming year its estimated liability for total costs.

Long term debt of \$53,431 will be extinguished in November 2022. This compares to \$78,254 in 2019. Regular payments are being made on the debt incurred as a result of the construction of the town site water distribution system in 1997.

The Board asked about net financial assets of 2 million, and if the money in the bank is or is not assigned to any specific project in the future. Ms. Roque responded that it is made up of cash and accounts receivable. Of the 4.3 million, 2 million will be spent on future projects. Again, with post-closure liability getting increased, the money will be eaten up by future liabilities. It looks like there is a lot there to be spent but that is not the case.

CAO Kirk added that the question is an important one and that clarification is also extremely important. For regional district financing, expenditure capabilities are tied to the 5-year financial plan and tied to the service specific budget allocations. There is no ability to just pull all the money together from different services and spend it. There are surpluses allocated in each service and those are outlined in the schedules. There are rules that KPMG needs to follow in terms of how financial statements get reported. That does not translate to CCRD having the discretion of pulling out of various service budgets, for example surplus amounts and pooling them to spend on something else, just in case that is the perception that these financial statements are conveying.

The Board noted that this answered their question.

In looking at the Statement of Operations, the revenue budgeted was \$8,768,404 and the actual amount came in at \$2,388,586. Things happen throughout the year wherein actuals are not reflected in the budget. As for expenditures, the public sector standards require that expenses get organized by function. Expenses came in at \$1,673,897 compared to 1.9 million in 2019. The annual surplus is \$714,689. Note 13 breaks down the revenues and expenditures.

COVID-19 is still an impact and is ongoing with the pandemic worldwide. Management has provided a summary of what happened in the year to the users of the statements. Some temporary declines in investments and interest rates took place. The CCRD also received notice to reduce transportation services and user fee revenue at the Bella Coola Airport, declared a local state of emergency, maintained essential services at the admin and airport offices, temporarily relocated non-essential employees to work from home, and reduced or modified some service levels. This is a requirement of the auditing standards on how the pandemic impacted the organization.

There is a note about the Hagensborg Water District and as of January 1, 2021, the CCRD obtained assets, obligations and anything to deal with the District has transferred. KPMG lets the users know about that as a subsequent event.

The Board asked that if anything happens to the Hagensborg Waterworks, is the CCRD now responsible for addressing this. CAO Kirk affirms this is correct.

Ms. Roque moved on to the executive summary, and stated that management must sign the representation letter letting KPMG know that they were given all of the information required and then the final financial statements will be issued. KPMG will need to obtain evidence of the Board's approval of the audited statements. Ms. Roque will ask if there are any subsequent events that need to be included in the financial statements since the performance of the audit. If the Board or Administration can think of anything throughout the presentation, inform Ms. Roque.

In terms of accounting policies and changes, there are no new accounting standards effective for the 2020 fiscal year. There was a new auditing standard around estimates which becomes very critical when looking at the landfill liability. A lot of work has taken place toward removing the qualification.

Audit materiality this year is \$70,000. There were two uncorrected audited statements this year. The books were clean without a lot of adjustments and things were looking good. Ms. Roque confirms to the Board there are strict checks and balances to ensure KPMG is independent from the entity from January 1, 2020 to the date of this report. The audit this year was done virtually. It worked well and was successful due to a great and open finance team.

In terms of the landfill closure and post-closure liability, there were a lot of preliminary calls with management and the engineers. Next year there will be additional procedures to ensure plans are incorporated to remove the qualification.

In terms of the annual increase for the year, the auditors ask anyone if there is fraud, identified, suspected, or alleged fraud and please contact KPMG. Also reach out if there were any unusual transactions that were not presented. The auditors believe everything has been captured for the 2020 fiscal year.

The Directors asked Ms. Roque to describe materiality further. Ms. Roque noted that the total revenue was \$2,388,000 so the auditors take 3% at \$70,000. This is the base threshold. If anything is above \$70,000 and is an audit misstatement the auditors would ask management to correct this. If not the statements would be misstated. It would also impact the audit opinion. Materiality is the number that when the audit is taking place, the auditors cannot look at every transaction done for the whole year, so a threshold must be set where if something was misstated or incorrect in the financials, that it's clearly misstated.

In terms of adjustments and differences, there is a debt reserve funding liability which isn't a true liability. Liabilities are overstated by the \$10,000 because the Municipal Finance Authority doesn't expect to keep your deposit so the \$10,000 liability should be removed at some point. For water capital, there's a classification differential that the auditors will work with managers on to make sure the classification is perfected.

The Board asked what the water capital fund was. Ms. Roque responded that it is the value of the assets that water has purchased and is not a surplus or funds to be used. These are purchases that have been made for water specifically and tracked in the water capital fund. Since inception the openings need to be moved appropriately between certain different funds. The regional district tracks general capital and water capital.

In terms of control and other observations, there were no significant control deficiencies found.

CAO Kirk added that every quarter she reviews a report to see if there are deleted transactions to maintain accountability so that that function is not being used and is reported if it is used. A division of responsibility is maintained and in QuickBooks they reverse transactions as opposed to delete entries.

In terms of cyberattacks, they have happened to other regional districts and to clients of KPMG. With the pandemic occurring there is an aggressive environment with cyberattacks. The auditors wanted to mention this in terms of prevention and training that KPMG offers. If there are bank requests or something similar, check in with the vendor over the phone and not just via email. CAO Kirk noted that the CCRD is moving into a cloud-based system so there will be a comprehensive review of cyber safety and further this is a serious issue and something to incorporate in terms of a risk management strategy.

In conclusion, Ms. Roque wants to remind the Board about asset retirement obligations. There will be a new standard starting on April 1, 2022 requiring cost of decommission and cleaning up certain assets that they have. This includes assets that may include asbestos for example and other environmental impacts that need to be dealt with getting land back to its original state. Legal requirements will need to be estimated and recorded as a liability. There are estimates the CCRD might need external support with. Prepare for this in the budget to bring in specialists.

The Board asked about Schedule 4 on the Denny Island Recreation service as it lists a surplus and whether the \$15,640 surplus is available for expenditure. CAO Kirk suspects that the numbers are pooled, and there is still a VCH Healthy Communities grant and the cash surplus built up over a few years of operations. FM Byun confirmed that the explanation is accurate. The Active Communities Grant was around \$9,400.

21-04-04 M/S Directors Kennedy/Northeast THAT the Board of Directors of the Central Coast Regional District recess this meeting at 11:10 a.m. to convene the Hospital District meeting. **CARRIED**

The Board reconvened at 11:35 a.m.

b) Request for Decision: CCRD 2020 Consolidated Financial Statements, Audit Report and Representation Letter

21-04-05 M/S Directors Kennedy/Northeast THAT the Board of Directors of the Central Coast Regional District receives the Request for Decision: CCRD 2020 Consolidated Financial Statements, Audit Report and Representation Letter. **CARRIED**

c) CCRD Audit Findings Report for the Year Ended December 31, 2020 Prepared by KPMG

21-04-06 M/S Directors Kennedy/Hall THAT the Board of Directors of the Central Coast Regional District receives the CCRD Audit Findings Report for the Year Ended December 31, 2020 prepared by KPMG. **CARRIED**

- d) **CCRD 2020 Consolidated Financial Statements prepared by KPMG**
- 21-04-07 **M/S Directors Bertrand/Northeast** THAT the Board of Directors of the Central Coast Regional District receives the CCRD 2020 Consolidated Financial Statements prepared by KPMG. **CARRIED**
- 21-04-08 **M/S Directors Northeast/Kennedy** THAT the Board of Directors of the Central Coast Regional District approves the CCRD 2020 Consolidated Financial Statements prepared by KPMG. **CARRIED**
- e) **CCRD 2020 (Unaudited) Schedules of Revenue and Expenditures prepared by KPMG**
- 21-04-09 **M/S Directors Hall/Kennedy** THAT the Board of Directors of the Central Coast Regional District receives the CCRD 2020 (Unaudited) Schedules of Revenue and Expenditures prepared by KPMG. **CARRIED**
- f) **CCRD Representation letter to KPMG**
- 21-04-10 **M/S Directors Hall/Kennedy** THAT the Board of Directors of the Central Coast Regional District receives the Draft Representation letter to KPMG regarding the CCRD 2020 Audit Findings Report. **CARRIED**
- 21-04-11 **M/S Directors Hall/Kennedy** THAT the Board of Directors of the Central Coast Regional District authorizes the Draft Representation letter to KPMG regarding the CCRD 2020 Audit Findings Report. **CARRIED**
- g) **Financial Services Quarterly Variance Report 2021**
- 21-04-12 **M/S Directors Bertrand/Kennedy** THAT the Board of Directors of the Central Coast Regional District receives the Financial Services Quarterly Variance Report 2021. **CARRIED**
- h) **CCRD Budget vs. Actual March 2021**
- 21-04-13 **M/S Directors Bertrand/Kennedy** THAT the Board of Directors of the Central Coast Regional District receives the CCRD Budget vs. Actual March 2021. **CARRIED**

ADMINISTRATIVE SERVICES

- i) **Correspondence for Information: Letter from Deputy Minister of Municipal Affairs re COVID-19 Safe Restart Grant for Local Governments CCRD Allocation Letter (March 22, 2021)**
- 21-04-14 **M/S Directors Northeast/Kennedy** THAT the Board of Directors of the Central Coast Regional District receives the Correspondence for Information: Letter from

Deputy Minister of Municipal Affairs re COVID-19 Safe Restart Grant for Local Governments CCRD Allocation Letter. **CARRIED**

j) **CCRD CAO Response Letter to Deputy Minister of Municipal Affairs re COVID-19 Safe Restart Grant for Local Governments CCRD Allocation Letter (April 9, 2021)**

21-04-15 M/S Directors Northeast/Hall THAT the Board of Directors of the Central Coast Regional District receives the CCRD CAO Response Letter to Deputy Minister of Municipal Affairs re COVID-19 Safe Restart Grant for Local Governments CCRD Allocation Letter. **CARRIED**

The Board recessed at 11:57 p.m.
The Board reconvened at 12:33 p.m.

COMMUNITY & DEVELOPMENT SERVICES

k) **Request for Decision: Grant in Aid – Amended Allocations for 2021**

I disclose that there may be an appearance of a conflict of interest with respect to me considering a grant in aid application by the SHED Society, which is a legal aid society, which is applying for funds to deliver pro bono legal services and advice to Area A and Area B. I am the only private sector lawyer resident in the Central Coast Regional District. I am characterizing this as an interest affecting impartiality because I spoke with Anne Fletcher about the application and we don't see our services competing at all because her legal services are for people who can't pay for a lawyer whereas I only charge people that can pay. She is serving clientele that I couldn't make money from. I just wanted people to know that and we have discussed the issue. I don't perceive our services competing and there is no financial conflict of interest. I declare I will consider this matter on its merits and vote accordingly.

I, Board Member Kennedy disclose that in accordance with Sections 100(2)(b) and 101(1)(2) and (3) of the Community Charter, I have an indirect pecuniary interest that constitutes a conflict of interest in item K.

The reason for my declaration is: the item being discussed I am the Chair of the Discovery Coast Music Festival Society. I will exit the virtual room during this discussion in accordance with Sections 101(1) and (2) of the Community Charter.

21-04-16 M/S Directors Bertrand/Northeast THAT the Board of Directors of the Central Coast Regional District resolve that Grant in Aid funds be distributed as follows:

SHED Society – Bella Coola Legal Advocacy Program.....	2,856
Bella Coola Valley Tourism.....	1,427
Bella Coola Community Support Society – Equine Program.....	1,997
Bella Coola Valley Sustainable Agricultural Society.....	1,883
Lobelco Community Club.....	570

Bella Coola Valley Arts Council.....	285
Bella Coola Valley Ridge Riders.....	1,426
Denny Island Community Development Association.....	5,135
Bella Coola Valley Festival of Arts.....	171
Discovery Coast Music Festival Society.....	2,853
Total.....	\$18,600

l) Request from Bella Coola Music Festival for consideration of late amended application for a 2021 Grant in Aid award

21-04-17 M/S Directors Bertrand/Northeast THAT the Board of Directors of the Central Coast Regional District receives the request from the Bella Coola Music Festival for consideration of late amended application for a 2021 Grant in Aid award. **CARRIED**

m) Correspondence for Information: Heiltsuk Horizon Response Letter

21-04-18 M/S Directors Northeast/Kennedy THAT the Board of Directors of the Central Coast Regional District receives the Correspondence for Information: Heiltsuk Horizon Response Letter. **CARRIED**

RECREATION SERVICES

n) Report: Parks and Recreation Service Update

21-04-19 M/S Directors Hall/Kennedy THAT the Board of Directors of the Central Coast Regional District receives the Report: Parks and Recreation Service Update. **CARRIED**

o) Centennial Pool Commission Meeting Minutes

a. March 15, 2021

21-04-20 M/S Directors Northeast/Kennedy THAT the Board of Directors of the Central Coast Regional District receives the Centennial Pool Commission Meeting Minutes March 15, 2021. **CARRIED**

b. February 22, 2021

21-04-21 M/S Directors Northeast/Kennedy THAT the Board of Directors of the Central Coast Regional District receives the Centennial Pool Commission Meeting Minutes February 22, 2021. **CARRIED**

p) Denny Island Rec Commission Poster for Commissioners

21-04-22 M/S Directors Northeast/Kennedy THAT the Board of Directors of the Central Coast Regional District receives the Denny Island Rec Commission Poster for Commissioners. **CARRIED**

q) **Denny Island Recreation Commission Meeting Minutes December 10, 2020**

- 21-04-23 **M/S Directors Bertrand/Kennedy** THAT the Board of Directors of the Central Coast Regional District receives the Denny Island Recreation Commission Meeting Minutes December 10, 2020. **CARRIED**

PUBLIC WORKS SERVICES

- r) **Urban System Project Updates:**
a. **Denny Island Water System – March 2021**
b. **Hagensborg Water System Upgrades – March 2021**

- 21-04-24 **M/S Directors Northeast/Kennedy** THAT the Board of Directors of the Central Coast Regional District receives the Denny Island Water System project update and the Hagensborg Water System Upgrades update. **CARRIED**

s) **Community Clean Up Request**

- 21-04-25 **M/S Directors Kennedy/Northeast** THAT the Board of Directors of the Central Coast Regional District receives the Community Clean Up Request. **CARRIED**

- 21-04-26 **M/S Directors Northeast/Kennedy** THAT the Board of Directors of the Central Coast Regional District authorizes Administration to work with Nuxalk Nation Public Works to develop and implement a schedule that will provide for up to two weeks of extended operating hours for Thorsen Creek Waste and Recycling Centre

AND THAT tipping fees as set out in Bylaw 348, be reduced by 50% for all properly sorted loads of residential waste during the scheduled time period,

AND THAT in the event of extenuating circumstances, Administration is granted the flexibility to apply the reduced rate to additional days of operation and add days of operation to ensure the successful completion of the spring-cleaning event. **CARRIED**

- 21-04-27 **M/S Directors Kennedy/Bertrand** THAT the Board of Directors of the Central Coast Regional District close the meeting to the public for the purpose of consideration of items that fall under the following section of the *Community Charter*, 90(1)(a) personal Information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality. **CARRIED**

The Board recessed at 1:03 p.m.
The Board reconvened at 2:23 p.m.

- 21-04-28 **[IC Release:] M/S Directors Bertrand/Northeast** THAT the Board of Directors of the Central Coast Regional District received a report from Randy Diehl. **CARRIED**

Tom Mesi Delegation

Chair Schooner welcomed Mr. Mesi and noted the allotment of 15 minutes to present.

Thank you for hearing me. By now you've all gone through the choke of papers I've sent in. It's speaking quite well for itself that I have been complaining for a long time about habitat being destroyed in my backyard and adjacent to my backyard. It has been whispered to me, it's too bad I'm speaking up because they would have done the work in 1986 when the money would have gone a lot farther. Now there's two huge habitat constructions that are going to cost a lot to fix. There's quite a few avenues for the Crown to cover costs. We have a problem with Crown servants that can't or won't stand up to do their jobs. You'll see in the Environmental Appeal court hearing that a DFO habitat guy says he doesn't care. On the witness stand I had the pollution prevention people, Ministry of Environment stating they don't care that they're handing in false information.

This district has been removed from the forest stewardship certification. That takes a lot of moxie and right now we're watching the pine mushroom logs going out to export and they're going into certified bags of logs. What's going on here? The emperor has no clothes. The RCMP do have the authority if they are ordered to stand in and mediate this issue to completion. You'll see on the maps I sent in the Golder engineering map, they didn't even build what they drew the picture of. Golder is huge, they can't afford an embarrassment. They'll step in and fix it just because the RCMP are tapping on their shoulders.

In the big watershed map that would compare well with the LiDAR study and you can see the huge difference. The river is moving south through the Bailey Bridge and it will soon go through the campground. When it does that, the nearby house will get a \$350,000 settlement. And any houses downstream that will be damaged will also get a settlement. The money will be spent. It's better spent doing habitat work that should have been done decades ago. Any questions? It will take an order to the RCMP to get this moving like they did with the Gitxsan up north. Initially they started arresting the Natives and when enough power with railway blockades came, the mediators were in there quick and they settled things down. That's what's required. I'm told the RCMP are ready but they need to be ordered. I believe it's called an Order in Council. If you forward it with the choke of papers I've handed in, I think that will be enough. They can get this project working as easy as turning on their car lights. When they turn on their car lights you do what the cop says. The details are sorted out afterward. Thank you.

The Board thanked Mr. Mesi and asked what is the specific ask of this delegation. Mr. Mesi noted that he would like the Board to send an Order in Council to the RCMP that they mediate the project. The Board noted that an Order in Council is a document that is passed by the provincial cabinet being John Horgan, the premier of BC. The CCRD has no power to pass an Order in Council directing the RCMP to do anything. It is suggested that Mr. Mesi contact the premier of BC and his ministers, including the Minister of Forest, Lands and Natural Resources, being Nathan Cullen who is very active in the Wet'suwet'en blockade and dealing with that issue.

I dealt with Mr. Cullen before and has proven himself a waste of time. When I met Jack Layton I asked about my submissions and Mr. Cullen hadn't brought items forward. Find the right wording and draft a letter please. The Board spoke to the pandemic outbreak and asking the Sergeant to

do some things with respect to containing the virus from entering the Valley and he flatly refused. Again, there is no legal authority to direct the RCMP to do anything unfortunately.

Mr. Mesì said the City of Vancouver can clean parks of squatters, the RCMP can oversee what looks like questionable conduct. The Board noted the City of Vancouver has a police budget and its own police force. The regional district does not have that kind of money or legal authority to hire police officers.

Mr. Mesì would like a suggestion to the RCMP to which the Board noted they would consider the request. Mr. Mesì said the funding would come from the Crown in cost recovery and there are clauses for that. Mr. Mesì said that no action from the Board will cause more letters and thanked the Board for their time.

The Board recessed at 2:36 p.m.

The Board reconvened at 2:51 p.m.

PROTECTIVE SERVICES

- t) **Report: Bella Coola Fire Protection Service Update**
- 21-04-29 **M/S Directors Northeast/Kennedy** THAT the Board of Directors of the Central Coast Regional District receives the Report: Bella Coola Fire Protection Service Update. **CARRIED**
- u) **Report: CCRD Advocacy – Regional Access to Primary and Emergency Care**
- 21-04-30 **M/S Directors Hall/Northeast** THAT the Board of Directors of the Central Coast Regional District receives the Report: CCRD Advocacy – Regional Access to Primary and Emergency Care. **CARRIED**
- 21-04-31 **M/S Directors Bertrand/Kennedy** THAT the Board of Directors of the Central Coast Regional District table further discussion with Alison Sayers on the Report: CCRD Advocacy – Regional Access to Primary and Emergency Care until further in the agenda. **CARRIED**
- v) **Urban System Project Update: Bella Coola Valley Flood Risk Assessment and Modelling – March 2021**
- 21-04-32 **M/S Directors Northeast/Hall** THAT the Board of Directors of the Central Coast Regional District receives the Urban System Project Update: Bella Coola Valley Flood Risk Assessment and Modelling – March 2021. **CARRIED**
- w) **Correspondence for Information: COVID-19 Province Update from Tara Faganello, Assistant Deputy Minister**

21-04-33 M/S Directors Kennedy/Northeast THAT the Board of Directors of the Central Coast Regional District receive the Correspondence for Information: COVID-19 Province Update from Tara Faganello, Assistant Deputy Minister. **CARRIED**

x) Request for Decision: Fundraising Authorization for Bella Coola Airport

21-04-34 M/S Directors Bertrand/Hall THAT the Board of Directors of the Central Coast Regional District receives the Request for Decision: Fundraising Authorization for Bella Coola Airport. **CARRIED**

21-04-35 M/S Directors Bertrand/Kennedy THAT the Board of Directors of the Central Coast Regional District approves staff to submit a grant application to the Regional Air Transportation Initiative for up to \$300,000 to assist with operating and maintenance costs, as well as terminal facility repairs and upgrades. **CARRIED**

GOVERNANCE

y) Correspondence for Information: Federation of Canadian Municipalities Election Call Out

21-04-36 M/S Directors Bertrand/Hall THAT the Board of Directors of the Central Coast Regional District receives the Correspondence for Information: Federation of Canadian Municipalities Election Call Out. **CARRIED**

z) Report: Federation of Canadian Municipalities Elections Procedure and Costs to LGs

21-04-37 M/S Directors Kennedy/Bertrand THAT the Board of Directors of the Central Coast Regional District receives the Report: Federation of Canadian Municipalities Elections Procedure and Costs to LGs. **CARRIED**

aa) Correspondence for Information: AVICC Virtual Convention 2021 Details

21-04-38 M/S Directors Kennedy/Bertrand THAT the Board of Directors of the Central Coast Regional District receives the Correspondence for Information: AVICC Virtual Convention 2021 Details. **CARRIED**

bb) Request for Decision: Attending Director Remuneration of Expenses, AVICC 2021

21-04-39 M/S Directors Bertrand/Northeast THAT the Board of Directors of the Central Coast Regional District receives the Request for Decision: Attending Director Remuneration of Expenses, AVICC 2021. **CARRIED**

21-04-40 M/S Directors Bertrand/Northeast THAT the Board of Directors of the Central Coast Regional District authorizes attending CCRD directors at the virtual AVICC 2021 to be held on May 28, 2021 be remunerated at the daily convention

remuneration rate (of \$250 daily) or prorated to each hour of attendance for those directors who do not attend the full day:

AND THAT each attending Director's registration is authorized to be paid for by the CCRD. **CARRIED**

cc) Request for Decision: Chair Expenses and Remuneration for attendance at Chair's/CAO's Forum

I, Board Member Schooner disclose that in accordance with Sections 100(2)(b) and 101(1)(2) and (3) of the Community Charter, I have a direct pecuniary interest that constitutes a conflict of interest in item cc. The reason for my declaration is: the item being discussed relates to my remuneration of expenses. I will leave the room during the discussion of this item, in accordance with Section 101(1) and (2) of the Community Charter.

21-04-41 M/S Directors Bertrand/Northeast THAT the Board of Directors of the Central Coast Regional District authorizes Chair remuneration at \$125 for each half day attended at the 2021 virtual Regional District Chair's and CAO's Forum. **CARRIED**

dd) MIABC Report available in the CCRD Office

21-04-42 M/S Directors Hall/Kennedy THAT the Board of Directors of the Central Coast Regional District receives the MIABC report available in the CCRD Office. **CARRIED**

ee) MFABC Report available in the CCRD Office

21-04-43 M/S Directors Bertrand/Hall THAT the Board of Directors of the Central Coast Regional District receives the MFABC report available in the CCRD Office. **CARRIED**

(B) EXECUTIVE REPORTS

a. Electoral Area Reports

Area Reports are presented verbatim.

Area E and Chair Report: Chair Schooner

Chair Schooner thanked the Board and presented his verbal report as follows.

Chair Schooner: I will start with mine. It was a bit of a, it was a different, this past couple weeks have been a bit hard. I found out we lost our instructor that taught us the carpentry program. It was a very difficult call that I had to endure with them. I just wish his family, his wife and two children well. That was a difficult week or transition. He just wanted us to be happy people, happy Valley. I would like to talk about the last couple of days we've had morning meetings with the Chair and

CAO. They were really good. We expressed our need and wants through AVICC and forwarded to UBCM about the situation we have with our waste, landfill, and recycling. The expense that we are going to incur because of regulations that have been brought on by the province of BC. The financial strain that it put on us. Not only that but the amount of work it put on our staff. We expressed that we want help in addressing these issues. It was well done. We had a chance to meet with our counterparts in Clayoquot, Doug. Everyone remembers Doug. It was good to see them. I want to acknowledge the good job that Courtney has done in those areas. I'd like to thank her for that. With that being said I'm done my report and we'll move onto the Area A report.

Area A Report: Director Bertrand

Director Bertrand thanked Chair Schooner and presented his verbal report as follows.

Director Bertrand: I will keep mine short. I'd like to congratulate the new trustees of the Ocean Falls Improvement District which were elected in an election last month. It was a by-election. The Ministries have been providing significant personal support to the Ocean Falls Improvement District in their internal governance matters. A woman was elected to the Ocean Falls Improvement District Board of Trustees, one Rachel Daykin. It's very exciting to see a bit of diversity on that Board. I believe some people who were elected are under the age of 60. Even more diversity on the age front. Unfortunately I hear that one of the Trustees has already resigned and I will be meeting with the Ocean Falls Improvement District trustees on Saturday. I will be taking my boat over. I've got clearance from the good folks over there to pay a visit and have a meeting as the Area A representative. I'll be making a remuneration expense request at a later date. I hope to have good conversations with them. And that's my report. Thank you.

Chair Schooner: Thank you Dan. Thank you for the head's up and thank you for your report and we'll move on to Area B.

Area B Report: Director Hall

Director Hall thanked the Chair and presented his verbal report as follows.

Director Hall: It's a beautiful day so I'll keep this short as well. Some interesting things went on in the village with regards to the SOK harvest. My understanding is that there were 39 new captains so that means 39 new crews. The impact that had on the [inaudible]. Right now they're still looking for people in our fish plant. So kind of interesting.

Other than that I've been involved with language revitalization through our cultural centre through Jennifer Carpenter and the reconciliation process. It's been interesting there as well. My crew achieved our quota so we were just over 50% of the total quota. It was an interesting season for the herring, they were kind of spread out all over the place, a lot of new crew members, a lot of new crews can startle fish a lot. It made for an interesting year. Other than that thanks everybody.

Director Bertrand: I have a couple questions on the Area B Report if I may Chair Schooner.

Chair Schooner: Yeah.

Director Bertrand: Unmentioned during the Report was the fact that the Heiltsuk Tribal Council had an election for better or for worse, Director Hall was unsuccessful in that election. It raises questions I would like to pose to Director Hall. The Board appointed him after the municipal election as there was no one who ran for the Area B position. We appointed Director Hall following the Heiltsuk Tribal Council's recommendation. Director Hall my two questions are... because it raises diplomatic issues, one, do you feel confident that you still have the support of your constituents in Area B, two, seeing that you're no longer on the Tribal Council, what personal steps are you going to take to maintaining communications with constituents in Area B?

Director Hall: Interesting questions there Bertrand. Certainly we went through a different process to get me onto this Board. At this time it was not an appointment by you. Let's be clear on that. I do maintain communications with everybody in Bella Bella just like I always have. Nothing's changed there. People can address concerns that they have with me anytime that they want. If there's anything else that you'd like to question then by all means. Things are still the same for me as normal. I maintain constant communication with certain things like the fishery, that's important to me and the majority of people are taking part in that.

Director Bertrand: I'm sorry to see that you're unsuccessful in that election Director Hall. It's personally difficult I imagine but the regional district has business it has to attend to. Communicating and enjoying support of constituents is important for everybody. I wish you luck in garnering that support and maintaining communications.

Chair Schooner: Ok, move on to Area C.

Area C Report: Director Kennedy

Director Kennedy thanked the Chair and presented her verbal report as follows.

Director Kennedy: I am going to keep my report short as well. Yesterday I attended the Human Bear Safety Committee Meeting where the new WildSafe Officer attended. It's very exciting that Bella Coola has a WildSafe Officer again. We were talking quite a bit about where we can post communications. They have an interest in possibly posting communications of that committee through our website. I don't know exactly what our interests are but it came up as the most logical place to communicate and maybe we can look into that.

What else is going on? I'm a little thrown off. Since our last meeting we in the Valley had vaccine clinics. I got my vaccine, I was really excited. It seems that right now people have been following health guidelines. Unfortunately we're seeing a big spike in the province right now and in the country. We're not out of the woods yet. It will be interesting to see what this season brings. I know that now is, I'm out of the region right now for essential travel. Now is not the time to stop following the guidelines we've been given. I wish everyone a safe season and to continue to follow those guidelines. Thank you very much.

Chair Schooner: Thank you Director Kennedy. We'll go onto Area E.

Area D Report: Director Northeast

Director Northeast thanked the Chair and presented his verbal report as follows.

I will try to make this brief. I'm not always successful in that. Like Director Kennedy, I am now back from being on essential travel, medical trip to the Lower Mainland. Came home a while ago, self-isolated according to the protocols established in our Valley by the Nuxalk EOC. And I would just like to reflect on that a little bit. If you are taken out of your home community for medical or other essential services, you're going to notice things are varied. How different they are will depend on how long since it's been since you've been out to the big city. Whatever your definition of a big city is. My point is that coming home I could go two ways. I could look at my experience and go well that was a disappointing trip, I didn't get to do this, I didn't get to do that.

The fact of the matter is I got to do a lot of things that needed to be done while I was out on a medical appointment. I respond to that with this thought, I am blessed. I am very fortunate I have the wherewithal when a medical appointment comes up I can go out and tend to it. I can do some other things that need to be done. There are so many people in our communities, we are so far away, we're so isolated. They don't have the same opportunities that I do. That's a good reminder to me to be a little more compassionate, a little bit more understanding when people do go out for medical and they have an opportunity to get things done. It's not my job to criticize people for how they weigh out these decisions.

This pandemic thing, it's one of those things that is always in front of your brain or it's always in the back of your brain. It comes about in the strangest ways. I was watching the news the other day. I was feeling a little put out by all this. Imagine, I'm sitting in Vancouver and the Public Health Officer comes along and says hey, you can't eat inside restaurants anymore, and I went, "aaugh". Then I thought, yeah, that's really not a big deal. Don't get me wrong, it is to the community that runs restaurants.

I was sitting there watching the news the other day and I was feeling put out again. Adrian Dix came on and the headline was there was lots of confusion out there about what we can and can't do, and then they went to Adrian Dix and Adrian Dix's response to that question was this, "If you have any questions about what you can and can't do in the coming weeks," and I was waiting for him to say, 'call this number,' or 'send me a line,' his next response was, "Just don't do it." And I thought, ok, I get it, that's kind of funny. It's true in that if you're not certain then the best response is don't do it. Just stay home, stay safe.

I was thinking of my experience and how blessed I was to be able to go out and here's my point, there's so many people here who can't do that and they're missing out on things that they would normally do. Things that are maybe not essential but they're important to them. We might want to be a little more not just compassionate and caring but also helpful. It's expensive to live in a small town and the lure to go out to Williams Lake for example and get milk for \$4 or \$5 a jug over \$8-9 dollars a jug, it's a strong pull. I don't know, if you've got an extra jug of milk give one to your neighbour.

The last thing, sorry, I'm rambling, I did attend a meeting with Minister Osbourne and the Acting Assistant Public Health Officer and there is some very good information I have if any of you would like it. It's a PowerPoint on the efficacy of vaccines and the safety of the vaccines. It wasn't prepared for public use but the Assistant Public Health Officer has cleared me to share it with

anybody who would like to see it. I don't want to be a lightning rod for this particular issue. If you genuinely want the information I am happy to share it with you. My email address is on the CCRD website. There you go. That's it for Area D.

Chair Schooner: Alright thank you for your report. Right now I want to go back to, we had this item with Alison Sayers Consulting. We were going to go back to it at 3:30 p.m. It's a little past then. Let's do this right now Courtney. Is Alison available?

CAO Kirk: I see her, she's here.

Chair Schooner: Ok, so when we were having this discussion earlier we were talking about did we want her to come on board, somebody had some questions. Alison. Did we lose her?

CAO Kirk: I'm just texting her right now to see if she can join back.

Chair Schooner: Dan I just want to come back to this. We had this discussion about Director Hall that he went through the proper channels when he wasn't appointed. He went through the proper channels. He did go everything that was correct and there was nobody that, he did go through all the proper channels. We had this discussion. You and I. I think that's a little bit of a blindside on Trav. And honestly, I'm just wondering how their election process is even mentioned in this by you, a non-Heiltsuk member?

Director Bertrand: Thank you Sam for your questions. I think that it's surprising to hear an Area report that does not make a reference to a very important election which did occur in Area B. The way, there's nothing wrong with Travis' appointment. Travis' appointment is legal. He is the Area B Director. The way in which it occurred was nobody ran and the Heiltsuk Tribal Council recommended him for the position and the regional district Board that was elected appointed him to that position. 's concerning and I would be concerned if anybody on our Board lost an election and I would bring up a question about whether or not there's lessons to be learned from that. Those were essentially my questions for Director Hall.

Director Hall: If you want to bring up questions like that Director Bertrand, I have to question the roles you take with HTC and you continue to be on this Board as well. So you want to throw things out like that then we have to address these matters as well.

Chair Schooner: And I honestly think it should have been brought up by somebody from Heiltsuk Tribal Council if anything. If they had that concern they can come to us and say that.

Director Bertrand: For sure. I take no issue with Director Hall continuing to be on the regional district if he's got the support of the HTC and that's not my, I'm not second guessing anybody here. The election results are public, they're out there. I think if we all just ignore them then it's at our peril. It's just a question, two questions. I'll leave it at that and I hope we can continue working together.

Chair Schooner: With that being said, is Alison back on here?

Alison Sayers

The Board thanked Alison for being present at the Board meeting. Clarification was requested on whether the seabus proposal will link the Outer Coast to Bella Coola for access to Williams Lake or is the proposal to link the Outer Coast communities to one another for access to primary care?

Ms. Sayers responded that there is no proposal on the table that is concrete. There are high level conversations about all options and looking at the entire picture of seabus links. In conversations with Mr. Rains and Ms. Taylor, the discussions are at the beginning stages and Ms. Sayers believes that it will be a while before they reach in depth discussions. The Board will forward background documents from Mr. Rains and Ms. Taylor to Ms. Sayers from past advocacy efforts.

The Board thanked Ms. Sayers for her advocacy.

PART IV – GENERAL BUSINESS

ff) **Correspondence for Information: Support Letter from the City of Victoria re Laid Off Hotel/Tourism Workers**

21-04-44 M/S Kennedy/Northeast THAT the Board of Directors of the Central Coast Regional District receives the Correspondence for Information: Support Letter from the City of Victoria re Laid Off Hotel/Tourism Workers. **CARRIED**

gg) **Correspondence for Information: BC Hydro and Power Authority: 2020 Street Light Rate Application from the City of Prince George**

21-04-45 M/S Kennedy/Northeast THAT the Board of Directors of the Central Coast Regional District receives the Correspondence for Information: BC Hydro and Power Authority: 2020 Street Light Rate Application from the City of Prince George. **CARRIED**

hh) **Correspondence for Information: Opioid Crisis and Call for Overdose Action Plan from the City of Prince George**

21-04-46 M/S Kennedy/Northeast THAT the Board of Directors of the Central Coast Regional District receives the Correspondence for Information: Opioid Crisis and Call for Overdose Action Plan from the City of Prince George. **CARRIED**

ii) **Correspondence for Information: Help Cities Lead Campaign from the City of North Vancouver**

21-04-47 M/S Kennedy/Northeast THAT the Board of Directors of the Central Coast Regional District receives the Correspondence for Information: Help Cities Lead Campaign from the City of North Vancouver. **CARRIED**

jj) **Correspondence for Information: Aquatic Invasive Species Enforcement from the District of Sicamous**

- 21-04-48 M/S Directors Kennedy/Northeast** THAT the Board of Directors of the Central Coast Regional District receives the Correspondence for Information: Aquatic Invasive Species Enforcement from the District of Sicamous. **CARRIED**

IN CAMERA MATTERS

The Chair closed the meeting to the public for the purpose of consideration of items that fall under the following sections of the *Community Charter*: 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer or agent of the municipality or another position appointed by the municipality; 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act* and section 90 (2) (b) the consideration of Information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

- 21-04-49 M/S Directors Kennedy/Hall** THAT the Board of Directors of the Central Coast Regional District to in camera. **CARRIED**

The regular board meeting went in camera at 3:48 p.m.
The regular board meeting reconvened at 4:28 p.m.

a) Matters Brought out of Camera

That the Board of Directors of the Central Coast Regional District release the following In-Camera resolutions to the public:

- 21-04-50 [IC Release:]** THAT the Board of Directors of the Central Coast Regional District appoints Scott Gellard, Charlotte Brown, Steve Emery, Jean Wood and Mark Schlichting to serve as commissioners on the Denny Island Recreation Commission.
- 21-04-51 [IC Release:]** THAT the Board of Directors of the Central Coast Regional District authorizes Administration to proceed with Ocean Falls Revitalization Committee establishment efforts in spite of the committee not being part of the 2019-2022 CCRD Strategic Plan amendments, changes to strategic priorities advocacy items and priority projects due to COVID-19 and authorizes Administration to develop draft revised letters of invitation to the originally proposed parties to appoint representatives to the CCRD Ocean Falls Revitalization Committee for the Board's consideration at a future meeting and authorizes Administration to collaborate with the Ministry of Municipal Affairs staff in CCRD's development of a Terms of Reference for the committee and to solicit Ministry staff assistance in the recruitment of committee membership from other governments and agencies.

(E) ADJOURNMENT

- 21-04-52 M/S Director Kennedy/Hall** THAT the meeting be adjourned. **CARRIED**

There being no further business the meeting was adjourned at 4:30 p.m.


Chair


Chief Administrative Officer