



CENTRAL COAST REGIONAL DISTRICT

REGULAR BOARD MEETING AGENDA – October 10, 2019 8:30 a.m.

PART I – INTRODUCTION

1. Call to Order

Recommended Statements:

- 1. Acknowledgements of Nuxalk Nation Ancestral Territory*
- 2. Please note: the meeting is being recorded and the recording will be made publically available on our website.*
- 3. The meeting is called to order at _____ a.m. on October 10, 2019.*

2. Adoption of Agenda – Introduction of Late Items

Recommended Motion: "That the agenda be adopted as read / or amended by adding..."

3. Disclosures of Financial Interest

The Chair to remind Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter* to disclose any interest during the meeting when the matter is discussed.

A declaration under these section(s) requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.

The following pro forma declaration is provided to assist in making the disclosure:

*"I, Board Member ***** disclose that in accordance with Sections 100(2)(b) and 101(1)(2) and (3) of the Community Charter, I have a ***** (indirect/direct) **** (pecuniary/other) interest that constitutes a conflict of interest in item *** (*).*

*The reason for my declaration is: the item being discussed is *****.*

I will leave the room during the discussion of this item, in accordance with Section 101(1) and (2) of the Community Charter.

4. Disclosures of Interests Affecting Impartiality

The Chair to remind Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

The following pro forma declaration is provided to assist in making the disclosure.

"With regard to the matter in item x.... I disclose that I have an association with the applicant (or person seeking a decision). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."

PART II – PUBLIC CONSULTATION

1. Delegation

- Neil McLachlan – Bella Coola Harbour Authority
- Desiree Lawson – MaPP Tech Support, Central Coast Indigenous Resource Alliance
- Kevin O'Neill – Hagensborg Waterworks District

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Page 3-23

2. IN CAMERA MATTERS

Recommended motion: THAT the Board of Directors of the Central Coast Regional close the meeting to the public for the purpose of consideration of items that fall under the following sections of the Community Charter: 90 (1) (a) personal information about an identifiable individual who holds or is being considered for

a position as an officer, employee or agent of the municipality or another position appointed by the municipality; 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act and section 90 (2) (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

PART III – LOCAL GOVERNANCE

- (A) **ADOPTION OF MINUTES**
- (a) September 12, 2019 Regular Board Meeting Minutes Page 24-40
- (b) Matters Brought out of Camera
- (B) **OPERATIONS UPDATES & POLICY MATTERS ARISING**
- Administrative Services
- (a) Ken McIlwain Service Acknowledgement Page 41
- (b) Welcome to CCRD Evangeline Hanuse – E. Hanuse Biography Page 42 a-c
- (c) Report to the Board – Soft launch of new CCRD Website and next steps – Late Item Page 43
- (d) Request for Decision: CCRD Logo Page 44-48
- Community & Development Service
- (e) Community Economic Development Monthly Report Page 49-50
- (f) Request for Decision – Lipalhaye Community Kitchen Page 51-52
- Operations
- (g) Operations Manager Monthly Report Page 53-54
- (h) Denny Island Community Water System Project Update – September 2019 Page 55-57
- (i) Centennial Pool Renewal Project Update Page 58-62
- (j) Correspondence for Action: Metro Vancouver’s Proposed Municipal Solid Waste Bylaws 307 and 309 Page 63-64
- Transportation Service
- (k) Transportation Monthly Report Page 65-68
- Leisure Services
- (l) Centennial Pool Commission Meeting Minutes – September 20, 2019 Page 69
- (m) Vancouver Island Regional Library – Adopted 2020-2024 Financial Plans Page 70-75
- Protective Services
- (n) Emergency Management Report Page 76-77
- (o) Request for Decision: UBCM Community Resiliency Investment Program – Fire Smart – Community Funding Application Page 78-79
- (p) Correspondence for Information: My Red Cross News – August 2019 Page 80-88
- (q) Correspondence for Information: Northeast Emergency Management Newsletter September 2019 Issue 8 Page 89-91
- (r) Correspondence for Information Wildfire News – Coastal Fire Centre – September 6, 2019 Issue 10 & October 4, 2019 Issue 12 Page 92-101
- (s) Correspondence for Information: Information Session – Wildfire – Navigating the BC Wildfire Service Website – www.bcwildfire.ca Page 102-110
- Governance
- (t) Report to the Board: Resolution to Establish Ocean Falls Revitalization Committee Page 111-113
- (u) Correspondence for Information: Letter from Wilderness Committee, Sept 12, 2019 Page 114
- (v) Correspondence for Information: Letter from Canadian Union of Postal Workers, Aug 27, 2019 Page 115
- (w) Correspondence for Information: Grizzly Bear Sign from Tom Mesi Page 116-117
- (C) **EXECUTIVE REPORTS**
- (a) Electoral Area Reports
- i.) Chair and Electoral Area E Report

- ii.) Area A Report
- iii.) Area B Report
- iv.) Area C Report
- v.) Area D Report

PART IV– GENERAL BUSINESS

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(D) BYLAWS AND POLICIES

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|----|---|--------------|
| a) | Policy A-34 Retention and Destruction of Audio Recordings | Page 118 |
| b) | Policy A-35 Establishment of New Voluntary Services | Page 119-120 |
| c) | Policy E-1 Committee/Commission Reporting Requirements | Page 121-122 |
| d) | Policy E-2 Drinking and Driving – Road Sense | Page 123-124 |
| e) | Policy E-4 Regional Perspective on Board Operations | Page 125 |
| f) | Policy E-7 Ethical Standards of Conduct for Elected Officials | Page 126-130 |
| g) | Policy E-8 Respectful Workplace | Page 131-139 |
| h) | Policy E-9 Directors Travel to Board Meetings | Page 140 |
| i) | Procedures Bylaw No. 467 | Page 141-171 |
| j) | Bylaw 45 Review – Late Item | Page 172 |

(F) ADJOURNMENT