



Central Coast REGIONAL DISTRICT

REGULAR BOARD MEETING AGENDA – December 12, 2019 8:30 a.m.

PART I – INTRODUCTION

1. **Call to Order**

Recommended Statements:

1. *Acknowledgements of Nuxalk Nation Ancestral Territory*
2. *Please note: the meeting is being recorded and the recording will be made publically available on our website.*
3. *The meeting is called to order at _____ a.m. on December 12, 2019*

2. **Oath of Office – Alternate Director Area E**

3. **Adoption of Agenda – Introduction of Late Items**

Recommended Motion: “That the agenda be adopted as read / or amended by adding...”

4. **Disclosures of Financial Interest**

The Chair to remind Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter* to disclose any interest during the meeting when the matter is discussed.

A declaration under these section(s) requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.

The following pro forma declaration is provided to assist in making the disclosure:

*“I, Board Member ***** disclose that in accordance with Sections 100(2)(b) and 101(1)(2) and (3) of the Community Charter, I have a ***** (indirect/direct) ***** (pecuniary/other) interest that constitutes a conflict of interest in item *** (*).*

*The reason for my declaration is: the item being discussed is *****.*

I will leave the room during the discussion of this item, in accordance with Section 101(1) and (2) of the Community Charter.
“

5. **Disclosures of Interests Affecting Impartiality**

The Chair to remind Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

The following pro forma declaration is provided to assist in making the disclosure.

“With regard to the matter in item x.... I disclose that I have an association with the applicant (or person seeking a decision). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.”

PART II – PUBLIC CONSULTATION

1. **Delegation**

- (a) **Hagensborg Water Preservation Group – John Breffitt**

2. **IN CAMERA MATTERS**

Recommended motion: THAT the Board of Directors of the Central Coast Regional close the meeting to the public for the purpose of consideration of items that fall under the following sections of the Community Charter: 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act and section 90 (2) (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

(a) Matters Brought out of Camera

(b) Released from In Camera

1. CCRD Commission & Committee Appointments

PART III- GENERAL BUSINESS

(A) BYLAWS AND POLICIES

a) Request for Decision: Policies for Review, Revision, Rescind or Adoption

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|---|------------|
| 1) Policy A-5 (a) Prerequisites for Agenda Items – Responding to Complaints | Page 2-3 |
| 2) Policy A-5 (b) Board Meeting Agenda | Page 4-6 |
| 3) Policy A-9 (a) Facilities Inspections Policy – Airport Operations | Page 7-8 |
| 4) Policy A-9 (c) Facilities Inspections Policy – General | Page 9-10 |
| 5) Policy A-10 Filing Disclosures | Page 11-12 |
| 6) Policy A-20 Disposal of Assets | Page 13-15 |
| 7) Policy A-21 Use of Flood Mitigation Resources | Page 16-17 |
| 8) Policy A-22 Safety Management Policy – Bella Coola Airport | Page 18-19 |
| 9) Policy A-27 Disaster Recovery Plan – Information Technology | Page 20-30 |
| 10) Policy F-17 Grant In Aid | Page 31-42 |
| 11) Policy F-5 Administration Cost Recovery from Services | Page 43-45 |

PART IV – LOCAL GOVERNANCE

(B) ADOPTION OF MINUTES

(a) November 14, 2019 Regular Board Meeting Minutes Page 46-70

(C) OPERATIONS UPDATES & POLICY MATTERS ARISING

Administrative Services

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| (a) Letter re: Meeting Request Resolution and HWD Next Steps | Page 71-74 |
| (b) Request for Decision: Outer Coast Meeting 2020 | Page 75 |
| (c) Request for Decision: 2020 Board Meeting Calendar | Page 76-77 |
| (d) Request for Decision: Letterhead, E-Signatures, Business Cards Design Approval | Page 78-79 |
| (e) 2018 Annual Report | Page 80-81 |

Financial Services

(f) DRAFT Financial Plan 2020-2024 - Preliminary Annual Budget Materials 2020 Page 82-92

Community & Development Service

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| (g) Community Economic Development Monthly Report | Page 93-98 |
| (h) Correspondence for Information: Housing Needs Assessment letter from NDIT | Page 99 |
| (i) Correspondence for Action: Letter from BCVT RE: Reallocating CCRD's Grant In Aid Funds | Page 100 |

Operations

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| (j) Operations Manager Monthly Report | Page 101-103 |
| (k) Denny Island Community Water System Project Update December 2019 | Page 104-105 |

Transportation Service

- (l) Transportation Monthly Report Page 106-107
- (m) Denny Island Airport Commission Meeting Minutes – November 21, 2019 Page 108

Protective Services

- (n) MOU Steering Committee Update - Verbal Page 109
- (o) Correspondence for Information: Modernizing BC's Emergency Management Legislation – December 2019 PowerPoint & Book Page 110-178
- (p) Request for Decision: Community to Community Funding Page 179-180
- (q) Request for Decision: UBCM CEPF Cultural Safety and Humility Training Funding Page 181-184

Governance

- (r) Municipal Finance Authority of BC – 2020 Appointment Page 185-187
- (s) Correspondence for Information: Gas Tax Agreement Community Works Fund Payment Page 188

(D) EXECUTIVE REPORTS

- (a) Electoral Area Reports
 - i.) Area A Report
 - ii.) Area B Report
 - iii.) Area C Report
 - iv.) Area D Report
 - v.) Area E Report

(E) ADJOURNMENT