



Central Coast

REGIONAL DISTRICT

That we may be good people together

REGULAR BOARD MEETING AGENDA – April 9, 2020 9:30 a.m.

Meeting to be held by electronic means

PART I – INTRODUCTION

1. Call to Order

Recommended Statements:

1. *Acknowledgements of Nuxalk Nation Ancestral Territory*
2. *Please note: the meeting is being recorded and the recording will be made publically available on our website.*
3. *The meeting is called to order at _____ a.m. on April 9, 2020*

2. Adoption of Agenda

a. Introduction of Late Items

Recommended Motion: "That the agenda be adopted as read / or amended by adding..."

3. Disclosures of Financial Interest

The Chair to remind Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter* to disclose any interest during the meeting when the matter is discussed.

A declaration under these section(s) requires that the nature of the interest must be disclosed. Consequently, a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.

The following pro forma declaration is provided to assist in making the disclosure:

*"I, Board Member ***** disclose that in accordance with Sections 100(2)(b) and 101(1)(2) and (3) of the Community Charter, I have a ***** (indirect/direct) ***** (pecuniary/other) interest that constitutes a conflict of interest in item *** (*).*

*The reason for my declaration is: the item being discussed is *****.*

I will leave the room during the discussion of this item, in accordance with Section 101(1) and (2) of the Community Charter."

4. Disclosures of Interests Affecting Impartiality

The Chair to remind Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

The following pro forma declaration is provided to assist in making the disclosure.

"With regard to the matter in item x.... I disclose that I have an association with the applicant (or person seeking a decision). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."

5. IN CAMERA MATTERS

Recommended motion: THAT the Board of Directors of the Central Coast Regional close the meeting to the public for the purpose of consideration of items that fall under the following sections of the Community Charter: 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act and section 90 (2) (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

- (A) Matters released from in Camera
- (B) **ADOPTION OF MINUTES**
 - (a) March 12, 2020 Regular Board Meeting Minutes Page 1
 - (b) March 30, 2020 Special Board Meeting Minutes Page 2

PART II- LOCAL GOVERNANCE

- (A) **BYLAWS AND POLICIES**
 - a) Request for Decision: Policies for review, Revision, Rescind or Adoption
 - 1) Policy F-14 Payables Procedures Page 3-7
 - 2) Policy F-15 Receipts and Deposit Handling Page 8-11
 - 3) Policy F-16 Community Works Funds Allocation Page 12-13
- (B) **OPERATIONS UPDATES & POLICY MATTERS ARISING**
 - Financial Services
 - (a) Audit Findings Report from KPMG Page 14-37
 - (b) 2019 CCRD Consolidated Financial Statements Page 38-66
 - (c) CCRD Representation Letter Page 67-74
 - (d) Financial Service Report: Budget vs. Actual January-March 2020 Page 75-83
 - Community & Development Service
 - (e) Planning and Land Use: Hosing Needs Assessment Page 84-85
 - (f) Planning and Land Use: BC Assessment Page 86
 - (g) NDIT Letter Re: Grant Writer Support Page 87
 - Operations
 - (h) Solid Waste Special Report Page 88-92
 - (i) Bella Coola Fire Protection Service Report Page 93-96
 - (j) Bella Coola Recreation Service Update Page 97-100
 - Transportation
 - (k) Denny Island Water System Update April 2020 Page 101-102
 - (l) Denny Island Recreation Commission Minutes March 23, 2020 Page 103
 - Protective Services
 - (m) CCRD COVID-19 Response Page 104-105
 - (n) Correspondence for Information: Guidelines for Local Governments Operating under Emergency Program Act Page 106-113

PART III – GENERAL BUSINESS

- Governance
 - (o) Correspondence for Information: Hagensborg Treatment Necessity Letter Page 114-124
 - (p) Leilonny Weibe Letter Re: Hwy 20 Travel Restrictions Page 125
 - (q) Correspondence for Information: Letter from Carol Winkler to Jennifer Rice Page 126-128
- (C) **EXECUTIVE REPORTS**
 - (a) Electoral Area Reports
 - i.) Chair and Area E Report
 - ii.) Area A Report
 - iii.) Area B Report
 - iv.) Area C Report
 - v.) Area D Report
- (D) **ADJOURNMENT**