

CENTRAL COAST REGIONAL DISTRICT

REGULAR BOARD MEETING AGENDA – July 09, 2015 at 9.30am
At Ocean Falls

PART I - INTRODUCTION

1. **Call to Order**
 - (a) **Swearing in of Alternates**

2. **Adoption of Agenda**
 - (a) **Introduction of late items**

3. **Disclosures of Financial Interest**

The Chair to remind Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter* to disclose any interest during the meeting when the matter is discussed.

A declaration under these section(s) requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.

The following pro forma declaration is provided to assist in making the disclosure:

*"I, Board Member ***** disclose that in accordance with Sections 100(2)(b) and 101(1)(2) and (3) of the Community Charter, I have a ***** (indirect/direct) **** (pecuniary/other) interest that constitutes a conflict of interest in item *** (*).*

*The reason for my declaration is: the item being discussed is *****.*

I will leave the room during the discussion of this item, in accordance with Section 101(1) and (2) of the Community Charter. "

4. **Disclosures of Interests Affecting Impartiality**

The Chair to remind Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

The following pro forma declaration is provided to assist in making the disclosure.

"With regard to the matter in item x..... I disclose that I have an association with the applicant (or person seeking a decision). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."

- (A) **IN CAMERA MATTERS**

- (a) **In Camera Meeting** – request the Board hold In-Camera meeting prior to the regular meeting.

- (b) **Matters Brought out of Camera**

- (B) **ADOPTION OF MINUTES**

- (i) Regular Board Meeting – dated June 11, 2015

PART II- PUBLIC CONSULTATION

1. **Delegations** Page 14
(ii) Nil

PART III – LOCAL GOVERNANCE

(C) OPERATIONS UPDATES & POLICY MATTERS ARISING

Administrative Services

- (a) Chief Administrative Officer Report – dated July 2, 2015 Page 15-16
(b) UBCM Conference Attendance – 21 – 25 September 2015 in Vancouver Page 17-18
(c) Proposed Land Use Objectives and Potential Biodiversity, Mining and Tourism Areas/Conservancy – Great Bear Rainforest – (Report and attachment) - Ministry of Forests, Lands and Natural Resource Operations Page 19-22
(d) Islands Trust – (Report and attachment) Request for 25% reduction in minor route ferry fares Page 23-27
(e) Peace River Regional District – Order in Council No. 148 regarding removal of lands from the ALR through a recommendation from the ELUC Page 28-30
(f) Regional District of Bulkley Nechako – British Columbia Earthquake Preparedness Consultation Report Page 31-32

Financial Services

- (g) Financial Report January – June 2015 Page 33-39

Development Services

- (h) Economic Development – Report dated July 2, 2015 Page 40
(i) Land Use Planning Page 41-44
(i) Transportation & Land Use Coordinator's Report – dated July 2, 2015 Page 41-44
(ii) Official Community Plan Advisory Committee (OCPAC) – Regular Meeting Minutes – dated June 16, 2015 Page 45-48
(iii) Official Community Plan Advisory Committee 2015 – Terms of Reference Page 49-51

Public Works

- (j) Public Works Manager's Report – dated July 2, 2015 Page 52-56

Leisure Services Commissions

- (k) Centennial Pool Commission Page 57
(i) Meeting minutes – dated 24 June, 2015

Transportation Services

- (l) Bella Coola Airport/Denny Island Airport Page 58
(iii) Transportation & Land Use Coordinator's Report – dated July 2, 2015

(D) EXECUTIVE REPORTS Page 59

- (a) Chair's Report
Electoral Area Reports
i) Area A
ii) Area B
iii) Area C
iv) Area D
v) Area E

(E) BYLAWS AND POLICIES

- (a) Policy A-3 – Office Security & File Security
- (b) Policy P- 4 – Overnight Camping in Community Parks

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PART IV- GENERAL BUSINESS

(F) GENERAL CORRESPONDENCE

- (a) AVICC – Memo – June 2015 Update to Members
- (b) AVICC – Memo – 2015 AVICC AGM & Convention Minutes
- (c) AVICC – Memo – Future Years AVICC AGM & Convention Dates
- (d) Vancouver Island Regional Library – 2014 Annual Report

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(G) ADJOURNMENT



CENTRAL COAST REGIONAL DISTRICT
REGULAR BOARD MEETING MINUTES

DATE: June 11, 2015

ATTENTION

These minutes are draft and subject to amendment. Final approval and adoption is by resolution at the next scheduled meeting.

Board Meeting
JUL 09 2015
CCRD ITEM B(i)

REGULAR BOARD MEETING MINUTES June 11, 2015

In Attendance:	Electoral Area A	Director Cathi McCullagh
	Electoral Area B	Chair Reginald Moody-Humchitt
	Electoral Area C	Director Alison Sayers
	Electoral Area D	Director Richard Hall
	Electoral Area E	Alternate Director Courtney Kirk
	CAO	Darla Blake
	Chief Financial Officer	Donna Mikkelson (portion)
	Community Economic Development Officer	Tanis Shedden (portion)
	Local Government Intern	Kyle Mettler (portion)
	Recording Secretary	Cheryl Waugh

Members of the gallery

PART I - INTRODUCTION

1. Call to Order

Chair Reg Moody-Humchitt called the meeting to order at 9:04 a.m.

(a) Swearing in of Alternates

CAO, Darla Blake, administered the Oath of Office to Courtney Kirk who was sworn in as Alternate Director for Electoral Area E.

2. Adoption of Agenda

a) (Introduction of late items)

- Item (C)(d), Financial Services – Board of Directors June 10th Workshop Remuneration
- Item (C)(h), Development Services - EDAC Meeting Minutes meeting of June 8, 2015
- Item (C)(i), Development Services - Western Economic Diversification Canada 150 Community Infrastructure
- Item (B) 1. Delegations – switch the order of 1.(b) and 1.(c)
- Move In-Camera to the end of the agenda

15-06-01 M/S Directors Sayers/Kirk that the agenda be adopted as amended.

CARRIED

3. Disclosures of Financial Interest

The Chair reminded Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the Community Charter to disclose any interest during the meeting when the matter is discussed.

4. Disclosures of Interests Affecting Impartiality

The Chair reminded Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made.

(A) **IN CAMERA MATTERS**

This item was moved to the end of the agenda

(B) **ADOPTION OF MINUTES**

a) Regular Board Meeting May 14, 2015

15-06-02 M/S Directors McCullagh/Hall that the minutes of the Regular Board meeting dated May 14, 2015 be adopted as presented.

CARRIED

PART II- PUBLIC CONSULTATION

1. **Delegations –**

a) RCMP – Community Update

Cst. Ed Wells joined the meeting and introduced the new sergeant, Detachment Commander, Sgt. Justin Thiessen. Sgt. Thiessen is newly arrived from Vanderhoof, where he was acting commander and he is excited to be here with his family. He acknowledged the good work done by the RCMP team here and looks forward to engaging with the community and said they are already enhancing the communication by being at today’s board meeting.

Cst. Wells reviewed the new priorities of the RCMP which include communication with all of the communities, including First Nations. The remainder of 2015 will see police active in community relations with organizations such as the CCRD, School District 49, Acwshalcta School and the chief & council groups. The rise of thefts in the valley will be addressed; youth substance abuse and domestic violence. The RCMP will provide enforcement, intervention and education and have committed to being more active with an increased presence on the street and at community and cultural events. They will further increase visibility with more vehicle patrols, including a bicycle patrol, foot patrol and an increase in road blocks.

Cst. Wells answered some questions from the board and the Chair thanked the RCMP members for attending the meeting and welcomed Sgt. Thiessen to the valley.

b) Elcy LePage, Interior Roads

Elcy LePage, Quality Manager for Interior Roads Limited, presented a slide presentation and spoke to their contracts for road maintenance, which include Highway 20, Ocean Falls and Denny Island. Their primary locations are Williams Lake, Horsefly, Likely, Alexis Creek, Tatla Lake, Anahim Lake and Bella Coola. Some main activities covered in their contract are road and bridge maintenance; cold patching; bridge deck patching; grading; gravelling and dust control. In the spring they undertake sweeping on roads; ditching and culvert maintenance to ensure drainage; shoulder mowing/brushing;

sign maintenance; cattle guards; emergency maintenance; incident response within the right of way and vandalism.

Interior Roads Limited is the first point of contact for any road maintenance concern and it is best to call their toll-free, 24-hour number to report an incident. A contact list was handed out which included a customer/stakeholder survey. Ms. LePage noted only the Ministry of Transportation and RCMP can close a highway. Any such major incidents will be posted on www.drivebc.com and this is recommended to check before travelling. A representative from Interior Roads Limited would like to attend the board meetings once in summer and once in winter to hear about priorities and gather as much input as possible. It was suggested the Ms. LePage meet with the Nuxalk Nation as well, during her visits to the valley.

Director McCullagh took the opportunity to thank Interior Roads Limited for the grading work and repairs on Denny Island. One of the repaired areas recently experienced a jack-knifing that may have compromised the road and Director McCullagh will forward photos to Interior Roads for assessment. Further work on Denny Island includes looking at gravel sources for roadways, securing a contractor to perform brushing and two gradings are planned for this year. It is also hoped that culverts will be repaired in 2015. Pat Gunderson, Road Foreman for that area, will contact Director McCullagh to discuss these matters further.

The Chair thanked Ms. LePage for her presentation.

c) Conservation Officer Service, Sgt. Len Butler, Wildlife Conflict Specialist, Mike Badry

Sgt. Len Butler of the Conservation Officer Service (COS) introduced himself and thanked the board for past support of WildSafe BC. He explained that the number one mandate of the COS is public safety due to wildlife conflict. They do not have the resources to respond to all bear calls and do their best over the phone. Sending out local personnel from WildSafe BC for educational purposes can sometimes help. The COS also partner with the RCMP for occasional assistance. In 2014 a CO spent 32 days in the valley related to reactive responses only. It is expensive for them to come here and budgets are limited. The COS provides enforcement of wildlife and fisheries issues and a handout of enforcement options was circulated. Sgt. Butler expressed that enforcement is a tool but that it is not always the right tool. The COS would rather get compliance by education as opposed to charging an individual.

The main issues in the Bella Coola Valley are grizzly bears, sometimes black bears and cougars. The number of calls last year to report wildlife conflicts in our area seem low compared to local experiences. The COS wants to promote the RAPP line for calls of concern so they can assist with the perception of what is a threat and judge when to intervene or not. Although RAPP stands for *Report All Poachers & Polluters*, it is the phone number to call to report all wildlife conflicts. This is a toll-free, 24 hour number; 1-877-952-RAPP(7277).

Sgt. Butler introduced Mike Badry, Wildlife Conflict Manager with the COS. Mr. Badry expressed appreciation for the invitation to attend the board meeting and stated he deals with many different communities with wildlife conflict issues. He provided a slide presentation focusing on human/bear conflicts and how to reduce the risk. When bears get access to food/garbage they become

habituated and food-conditioned. Once that happens there are few options and usually the bear is removed. When public safety is at risk call the RRAP number.

Mr. Badry described the Bear Smart program, which focuses on root causes, such as managing attractants, reducing public safety risk and reducing the conflicts and number of bears removed. There is a coordinator here as a resource. There is a lot of awareness but people aren't implementing that knowledge. Pursuing that may be something that will be helpful. He would like to see the bear working group re-established here to help us look for resources and to implement solutions. He can help get it started but it is a community-led initiative and he would like to see the regional district be proactive on the production side, such as through implementation of Bear Smart bylaws for mitigating risks. Five B.C. communities are currently designated as Bear Smart; Kamloops, Naramata, Squamish, City of Port Alberni and the Municipality of the Village of Lions Bay.

CAO, Darla Blake, explained that involvement in wildlife management is not a CCRD mandated service. We provide services only and passing a bylaw would require a referendum to ask about costs associated and there is the matter of enforcing such a bylaw. It is not a mandated service but we can advocate on behalf of the communities and we have been proactive with the solid waste management component and will consider wildlife concerns when reviewing the Official Community Plan.

Mr. Badry stated that we live in bear country so let's plan for it, let's look outside for support of some of the initiatives that can come up through a working group. There is a grizzly bear trust fund which closes later this year but is a resource to be explored.

A question was asked about the science around bear viewing operations and habituation. Mr. Badry replied that there is not a lot of science but in other areas it doesn't appear that the bears translate the abundance of food and people watching as being an issue but removed from that situation they will go back to bad habits and may be the conflict bears we are seeing. The Nuxalk Nation has some good data on such a study and Sgt. Butler commented he thinks BC Parks is looking at a bear study. There is a lot of information out there and they want to get the wildlife management branch involved as this is directly related to their mandate. The COS does not manage wildlife.

A director commented that, although it is not a mandated service, the board does not want to create a perception that because we may not want a bylaw that we don't care. The CCRD can take a position. Discussion determined that the matter will be brought to the July agenda when Director Schooner can be at the table.

The Chair thanked both Sgt. Butler and Mr. Badry for their informative presentations.

RECESS

The regular meeting reconvened at 11:20 a.m.

PART III – LOCAL GOVERNANCE

(C) OPERATIONS UPDATES & POLICY MATTERS ARISING

Administrative Services

- a) Chief Administrative Officer's Report dated May 7, 2015

The Canadian Radio and Television Commission (CRTC) has issued a notice of consultation to examine its policies regarding basic telecommunications services in Canada including affordability, level of service and whether areas are underserved or without service. In the past, the CCRD, in partnership with the Cariboo Regional District, has lobbied for consideration of cell phone coverage in the Chilcotin-Cariboo from Bella Coola to Williams Lake. There are many areas throughout district and in particular the cellphone coverage between Williams Lake and Bella Coola, Route 20 which are largely unserved.

The current request for comments is an opportunity to revisit our request for expansion of the cell phone coverage, and to discuss with the board, their position on this issue.

The Chief Administrative Officer of the Cariboo Regional District (Janis Bell) has been contacted to see if their board would like to revisit this issue in collaboration with CCRD. Ms Bell advised she will put the request before her board on June 12, 2015 and get back to CCRD with their decision.

Director McCullagh would like to see cell service extended to the outer coast as it is important for all areas. Director Hall noted that the Nuxalk Nation is looking at increasing their capacity. He will get an update on that and forward it to the CAO.

15-06-03 M/S Directors Sayers/Hall that the Central Coast Regional District work with the Cariboo Regional District to collaborate with them to improve telecommunication services to our entire areas, including the outer coast.

CARRIED

15-06-04 M/S Directors McCullagh/Sayers that the Chief Administrative Officer's Report dated June 4, 2015 be received.

CARRIED

15-06-05 M/S Directors Sayers/McCullagh that a request received from a local resident for the board to consider joining a campaign to restrict further expansion of ocean salmon farming be received.

CARRIED

15-06-06 M/S Directors McCullagh/Hall that the Chief Administrative Officer (CAO) be asked to advise the Federation of Canadian Municipalities (FCM), that the Central Coast Regional District does not wish to renew its membership with the Federation of Canadian Municipalities (FCM).

CARRIED

b) CARIP Carbon Neutral Progress Public Report dated June 2, 2015

Climate Action Revenue Incentive Program (CARIP) is reported on publicly twice per year by the regional district. The report is available on the CCRD website; www.ccrd-bc.ca.

15-06-07 M/S Directors Hall/McCullagh that the Climate Action Revenue Incentive Program Report be received.

CARRIED

c) UBCM – Call for Nomination for UBCM Executive

Executive positions are open for nomination for the Union of BC Municipalities. Electoral Area representatives and directors at large are the only two places the CCRD might participate.

- 15-06-08 M/S Directors McCullagh/Hall that the CCRD nominate Alison Sayers to be a candidate for the office of director at large on the Executive of the Union of BC Municipalities. **CARRIED**

Financial Services

d) Board Remuneration for June 10, 2015 Workshop

- 15-06-09 M/S Directors Sayers/McCullagh that the Central Coast Regional District Board of Directors be remunerated for the workshops, held June 10, 2015, in the amount of \$75.00 to each director, in accordance with the CCRD Remuneration and Expenses Bylaw 442. **CARRIED**

e) Filing under the Financial Information Act SOFI 2014

The Chief Financial Officer joined the meeting and briefly reviewed the requirements of the Statement of Financial Information Report.

- 15-06-10 M/S Directors McCullagh/Sayers that the 2014 Statement of Financial Information (SOFI) prepared by the Chief Financial Officer pursuant to *Financial Information Act (FIA)* for the year ended December 31, 2014 be approved and submitted to the Ministry of Community, Sport and Cultural Development. **CARRIED**

f) 2014 Strategic Community Investment Funds Report dated May 20, 2015

- 15-06-11 M/S Directors McCullagh/Sayers that the 2014 Strategic Community Investment Funds Report be received and that it be released to the public prior to June 30th. **CARRIED**

Development Services

g) Economic Development report dated June 4, 2015

Community Economic Development Officer (CEDO), Tanis Shedden, joined the meeting and provided an overview of her work since starting with the CCRD on May 19th. She has been familiarizing herself with the CCRD and its economic history and has completed an updated Regional Profile. Her report states that an engaged and invested community is a strong foundation that future economic development should be based on. Relationship building will take time and is an active process and communication is essential when working to engage community members in the development process. The CCRD welcomes Ms. Shedden to the organization.

15-06-12 M/S Director McCullagh/Hall that the Economic Development Report dated June 4, 2015 be received. **CARRIED**

RECESS

The regular meeting reconvened at 12:44 p.m.

h) Economic Development Advisory Committee Minutes June 8, 2015

The Economic Development Advisory Committee (EDAC) met on June 8th. Amongst discussion topics was a suggestion for the need for bear-proof garbage bins and taking steps to proactively bear-proof the communities. Bins would be placed in various locations and businesses or individuals would 'adopt' the bin and be responsible for disposal of the waste.

The committee member representing Bella Bella has missed three meetings. Director Moody will take this information and enquire about a replacement representative. A committee member is also needed to represent Denny Island and the outer coast. Both of these members would attend EDAC meetings via phone conference.

The EDAC asked the CAO to seek clarification on the appointment of Tom Carney (former Harbour Authority Manager) as to whether his appointment by the board to the EDAC was as an individual or due to his position on the Harbour Authority as their manager. If the latter, the EDAC recommended the board appoint another person from the Harbour Authority, preferably a director.

15-06-13 M/S Directors Sayers/Hall that the minutes for the Economic Development Advisory Committee, dated June 8, 2015 be received. **CARRIED**

15-06-14 M/S Directors Sayers/Hall that the Economic Development Advisory Committee be approved to investigate funding opportunities for purchasing ten bear-proof garbage bins, apply for available funding and, if approved, that the CCRD create an adopt-a-bin program. **CARRIED**

15-06-15 M/S Directors McCullagh/Sayers that a letter be written to Tom Carney, thanking him for his participation with the Economic Development Advisory Committee and that a request be made for the Harbour Authority to put forward the name of a director for appointment to the committee. **CARRIED**

i) Western Economic Diversification Canada 150 Community Infrastructure

The Canada 150 Community Infrastructure Program will invest \$150 million over two years to support projects that rehabilitate existing community facilities across Canada. Western Economic Diversification Canada (WD), on behalf of the Government of Canada, will deliver the Canada 150 Community Infrastructure Program in Western Canada. WD will invest in projects that rehabilitate or improve cultural and community infrastructure, which will help communities realize long-term growth and vibrancy in the years to come. The amount of funding being requested under the Canada 150

Community Infrastructure Program cannot exceed 50% of the total costs of a project. The application deadline is June 17, 2015.

15-06-16 M/S Directors McCullagh/Sayers that the Board of Directors of the Central Coast Regional District requests the CCRD administration submit an application to Western Economic Diversification Canada to acquire funding through the Canada 150 Community Infrastructure Program to support upgrades at the Centennial Pool building.
CARRIED

15-06-17 M/S Directors Sayers/Hall that the Board of Directors of the Central Coast Regional District write a letter in support of the Bella Coola Resource Society's application for funding through the Canada 150 Community Infrastructure Program to undertake upgrades on the existing trail network in the Bella Coola Valley.
CARRIED

RECESS

The regular meeting reconvened at 1:41 p.m.

- j) Land Use Planning
 - i. Land Use Planning Report dated June 4, 2015

15-06-18 M/S Directors Sayers/Hall that the Land Use Planning Report be received.
CARRIED

- ii. Official Community Plan Advisory Committee (OCPAC) regular meeting minutes dated May 12, 2015.

15-06-19 M/S Directors McCullagh/Sayers that Official Community Plan Advisory Committee regular meeting minutes dated May 12, 2015 received.
CARRIED

Public Works

- k) Public Works Monthly Report dated June 4, 2015

15-06-20 M/S Directors Sayers/McCullagh that the Public Works Department Report dated June 4, 2015 be received.
CARRIED

Leisure Services Commissions

- l) Centennial Pool Commission
 - i. Meeting minutes dated May 13, 2015

15-06-21 M/S Directors McCullagh/Kirk that the Centennial Pool Commission minutes dated May 13, May 20, and May 27th, 2015, be received.
CARRIED

Protective Services

- m) Emergency Management - no report,
 - i. CAO Darla Blake and Public Works Manager Ken McIlwain have completed the Business Continuity Planning course with the Justice Institute of BC.

Transportation Services

- n) Transportation Services Report-Bella Coola Airport/Denny Island Airport-dated June 4, 2015.

15-06-22 M/S Directors Sayers/McCullagh that the Transportation Services Report dated June 4, 2015 by received.

CARRIED

15-06-23 M/S Directors McCullagh/Sayers that the CCRD enter into a lease agreement with Chris Quinn for use of airside Lot 9 at the Bella Coola Airport, effective July 1, 2015.

CARRIED

(D) EXECUTIVE REPORTS

- a) Chair's Report – see Area B Report

Electoral Area Reports

- i. **Area A** – written report dated June 4, 2015

Director McCullagh provided a written report and spoke to the items. She had already talked about Denny Island roads earlier during the delegation by Interior Roads Limited.

Director McCullagh thinks that a tsunami warning siren is needed for the community as the one at Shearwater Marine cannot be heard. Although not mandated, is this a project the CCRD can take on?

The domestic water situation on Denny Island is extreme due to dry conditions. There is concern about fire/wildfire caused by carelessness.

The annual Denny Island 10km run and Gumboot Dayz are tentatively scheduled for July 1st.

A local resident is heading up a Denny Island recycling program and would like to see similar recycling opportunities as those in the Bella Coola Valley.

15-06-24 M/S Directors Sayers/Kirk that the Electoral Area A Director's Report dated June 4, 2015 be received.

CARRIED

- ii. **Area B** – verbal

Chair Moody reported there are issues with BC Ferries, which he will bring to the UBCM. BC Ferries has been bumping the regular construction trailer to Bella Bella to allow other vehicles on. This is a big concern as it effects timing for current projects, which costs money. Chair Moody thinks priority should be given to local residents over tourists between the communities and Port Hardy. This model is used for the Prince Rupert ferry. Bella Bella passengers pay the same ferry fare as those at Klemtu, which is farther.

A portion of ICBC revenues go to roads and Bella Bella would like to know where their portion is.

Chair Moody will be attending the Nuxalk Nation housing symposium next week. The delegation from Bella Bella will include their emergency managers and they want to get together with local emergency managers in the valley to better understand each other's plans.

iii. **Area C** – written report dated June 4, 2015

Director Sayers reported that the Centennial Pool Commission was approached by Bella Coola Elementary School to provide a free swim pass, good for one swim, to each BCE student in an end-of-the-year package. The CFO confirmed that the budget would support a recommendation from the board.

15-06-25 M/S Directors Kirk/Moody that the Centennial Pool Commission provide a free swim pass, good for one swim, to each Bella Coola Elementary student before school goes to summer break, 2015.

CARRIED

15-06-26 M/S Directors McCullagh/Hall that the Electoral Area C Director's Report dated June 4, 2015 be received.

CARRIED

iv. **Area D** – verbal

Director Hall reported receiving calls from constituents in his area about water fees that were paid in the past for improvements to Hagensborg Water Works District (HWWD). It was explained to him that there are four purveyors of water in the valley and that such queries should be directed to the HWWD.

Director Hall regretted missing the June 8th meeting of the Economic Development Advisory Committee.

v. **Area E** – no report

(E) BYLAWS AND POLICIES

- a) Bylaw 449 – Central Coast Regional District Board Meeting Procedures Bylaw 449, 2015 –for reconsideration and final adoption.

15-06-27 M/S Directors McCullagh/Hall that Bylaw 449, cited as "Central Coast Regional District Board Meeting Procedures Bylaw 449, 2015" having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Chair and the Person responsible for corporate administration.

CARRIED

- b) Policy A-26, Purchasing and Procurement Policy review with proposed amendments.
- c) Policy F-3, Signatories Policy, reviewed with proposed amendment.

- d) Policy F-14, Payables Procedure Policy, review with proposed amendments.

15-06-28 M/S Directors McCullagh/Sayers that Policy A-26, Purchasing and Procurement Policy, Policy F-3, Signatories Policy and Policy F-14, Payables Procedure Policy be approved as amended.

CARRIED

PART IV- GENERAL BUSINESS

(F) GENERAL CORRESPONDENCE

- (a) Province of British Columbia – Ministry of Agriculture – dated May 7, 2015 re: Regulatory Amendments Affecting the Production of Medical Marijuana on Agriculture Land Reserve

15-06-29 M/S Directors Sayers/Hall that the letter dated May 7, 2015 from the Province of British Columbia be received.

CARRIED

- b) Province of British Columbia – Premier Christy Clark – dated May 27, 2015 re: invitation to meet with Premier or Cabinet Ministers

15-06-30 M/S Directors McCullagh/Sayers that the letter dated May 27, 2015 from Premier Christy Clark be received.

CARRIED

- c) Copy of letter to: Ministry of Transportation & Infrastructure – dated May 19, 2015, re: garbage all along Highway 20.

15-06-31 M/S Directors McCullagh/Sayers that the copy of a letter dated May 19, 2015 from Sandy Willson to the Ministry of Transportation and Infrastructure, be received.

CARRIED

The following item was moved to the end of the agenda:

PART I - INTRODUCTION

(A) IN CAMERA MATTERS

- (a) In Camera Meeting

15-06-32 M/S Directors Sayers/Hall that the meeting move in camera for consideration of items under s90(1)(a); 90(2)(b); 90(2)(c); 90(1)(f); 90(1)(g); and 90(1)(i) of the *Community Charter*.

CARRIED

The regular meeting reconvened at 3:40 p.m.

- (b) Matters brought out of Camera

15-0-06IC M/S Directors Sayers/McCullough that the following be released from in camera:

The board has instructed the CAO and the CFO to engage with the Denny Island Recreation Commission on several matters and has asked staff to increase efforts to proceed with arrangements for a face to face meeting.

The board of directors considered a letter from legal counsel regarding the interpretation of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

(G) ADJOURNMENT

There being no further business the meeting was adjourned at 3:41 p.m.

Chair

Corporate Officer

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PART II– PUBLIC CONSULTATION

1. Delegations

(ii) Nil

Board Meeting
JUL 09 2015
CCRD ITEM 1.(ii)



CENTRAL COAST REGIONAL DISTRICT

TO: Chair Reg Moody and Board of Directors
FROM: Darla Blake, CAO
**SUBJECT: CHIEF ADMINISTRATIVE OFFICER'S REPORT -
 02 July 2015**

RECOMMENDATION - Chief Administrative Officer's Report
THAT the Chief Administrative Officer's Report dated 02 July 2015 be received.

STRATEGIC PLANNING

All 2015 Strategic Priorities updates will be included as appropriate under specific activity reports:

1. **Solid Waste Management Plan:**
Public Works Manager's reports
2. **Shearwater Water System:**
Public Works Manager's reports
3. **Asset Management Planning:**
Public Works Manager's reports
4. **Official Community Plan:**
Transportation and Land Use Coordinator's reports
5. **Economic Development Plan:**
Community Economic Development Officer's reports

GOVERNANCE MATTERS

Review of Basic Telecommunications Services Underway

Further to last month's report to the Board regarding the Canadian Radio and Television Commission (CRTC) issuing a notice of consultation to examine its policies regarding basic telecommunications services in Canada including

Board Meeting
 JUL 09 2015
 CCRD ITEM C(a)

affordability, level of service and whether areas are underserved or without service.

In the past, the CCRD, in partnership with the Cariboo Regional District (CRD), has lobbied for consideration of cell phone coverage in the Chilcotin-Cariboo from Bella Coola to Williams Lake.

The Chief Administrative Officer of the Cariboo Regional District (Janis Bell) was contacted regarding our Board decision to revisit this issue in collaboration with CCRD. Ms Bell advised she put our request before her board and they wish to partner with us on this issue, again. Ms Bella will be contacted again mid-July to get the CRD's comments on the expansion of cell phone coverage and their position on any other telecommunication issues.

GENERAL

Wildlife Conflict in the Bella Coola Valley

As a follow up on wildlife conflict discussion during a delegation at the 11 June 2015 Board meeting, the Board is reminded they asked the CAO to bring the matter before the Board again, at the July meeting, so Director Schooner could be at the table for further discussion.

Respectfully Submitted



Darla Blake
Chief Administrative Officer



CENTRAL COAST REGIONAL DISTRICT

DATE: 2 July 2015

TO: Board Chair Reginald Moody-Humchitt and Board Members

FROM: Darla Blake, Chief Administrative Officer

SUBJECT: **UBCM Conference to be held in Vancouver, BC – 21-25 September 2015**

RECOMMENDATION

That the Board of Directors approves the attendance and travel expenditure to the UBCM Conference to be held at the Whistler Convention Centre 21-25 September 2015, for the *** and Chief Administrative Officer.**

BACKGROUND

Most years CCRD usually sends the Chair/CEO and Chief Administrative Officer to the UBCM conference. The Board is being asked to approve attendance and travel expenditure to the UBCM Conference to be held at the Vancouver Convention Centre 21-25 September 2015, for the **** and Chief Administrative Officer.

DISCUSSION

UBCM's annual convention provides an opportunity for local government leaders to:

- further their knowledge of the issues facing BC communities
- connect and share ideas with local government colleagues from across the province
- discuss local issues and initiatives with provincial government elected officials and staff
- develop policy that guides UBCM's advocacy efforts and work throughout the year

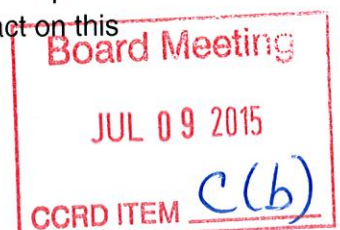
This year's theme for the 2015 UBCM Convention is *Excellence Action*.

Attendance:

Administration wishes to confirm with the Board if they wish to send anyone to the UBCM Conference to be held, 21-25 September 2015 at the Vancouver Convention Centre. In the past the Chair/CEO and the Chief Administrative Officer have attended. While we have tentatively booked two places at the conference and hotel accommodation, Administration now need to confirm these reservations by providing names of any attendees, and book flights, accordingly.

Appointment Book:

Appointments can also be booked to meet with Premier Christy Clark extending an invitation to meet with either the Premier or a Cabinet Minister and other ministers on a specific topic. Later in this agenda, the Board will discuss the Strategic Investment Fund and the impact on this



funding being cancelled into the future. The Board may wish to consider the Board delegate and CAO meet with Coralee Oakes, Minister for Community, Sport and Cultural Development on the Strategic Investment Funding and Fair Share Funding Agreements for the Central Coast Regional District.

Respectfully submitted



Darla Blake
Chief Administrative Officer



19.

CENTRAL COAST REGIONAL DISTRICT

DATE: 02 July 2015

TO: Board Chair Reginald Moody and Board Members

FROM: Darla Blake, Chief Administrative Officer

SUBJECT: **Proposed Land Use Objectives and Potential Biodiversity, Mining and Tourism Areas/Conservancy – Great Bear Rainforest**

RECOMMENDATION:

THAT, Vice Chair Alison Sayers, CAO Darla Blake and Community Economic Development Officer Tanis Shedden be delegated to prepare a submission on behalf of the CCRD based the Board and EDAC comments, expressing our concerns on any negative implications to our region.

Report:

Attached to this report, please find a letter from the Province of British Columbia's Ministry of Forests, Lands and Natural Resource Operations informing the CCRD of the public review and comment period for proposed land use objectives and potential new Biodiversity, Mining and Tourism Areas/Conservancy in the Great Bear Rainforest.

There is an opportunity to provide comment on the proposed 2015 Great Bear Rainforest Order and potential BMTAs/conservancy for a 60 day period beginning 11 June 2015 and ending 10 August 2015.

Administration is seeking any comments from the Board on this matter, to possibly include as comments back to the Province.

Chair of the Economic Development Advisory Committee (Randy Hart), provided the CAO with some preliminary comments, prior to the EDAC meeting where they intend to discuss this matter on 23 July 2015.

And I quote: *"The proposed Order has the potential for serious negative economic consequences for our Region and for our two Community Forests and one non-replaceable forest license. In addition the creation of new conservation areas (e.g. King Island and Kimsquit) take large areas out of the timber harvesting land base which has the effect of reducing the annual allowable cut in the region.*



Hans Granander and I have been communicating with Rory Annett, Executive Director - Coastal Projects, Ministry of Forests, Lands and Natural Resource Operations and have let him know that he might consider presenting information on the Order to our community on either July 23-24 or July 27-28. We feel they have not adequately addressed the "human well-being" component of the Order. Job loss is inevitable under this proposed Order, especially for those involved in the forest sector. For background on human well-being see:

- https://www.for.gov.bc.ca/tasb/slrp/lrmp/nanaimo/cencoast/ebmwg_docs/hw01_final_report.pdf
- https://www.for.gov.bc.ca/tasb/slrp/lrmp/nanaimo/cencoast/ebmwg_docs/am03b_final_report.pdf
- https://www.for.gov.bc.ca/tasb/slrp/lrmp/nanaimo/cencoast/ebmwg_docs/hw03a_final_report.pdf

*I agree that we should coordinate a response to government from the EDAC / CCRD, Nuxalk Forestry Limited (for the Nuxalk Community Forest and the Nuxalk non-replaceable forest licence) and the Bella Coola Community Forest by no later than August 10th.
Randy"*

Given the EDAC will not meeting until after the Board meeting and there is no board meeting in August prior to the submission deadline, it is recommended that Vice Chair Alison Sayers, CAO Darla Blake and Community Economic Development Officer Tanis Shedden be delegated to prepare a submission on behalf of the CCRD, based the Board, EDAC comments, expressing our concerns on any negative implications to our region.

Respectfully Submitted



Darla Blake
Chief Administrative Officer



RECEIVED 21.

JUN 18 2015

Central Coast Regional District

File: 17550-20/SCCLUO-GEN
17550-20/NCCLUO-GEN

June 11, 2015

Attn: Cheryl Waugh
Central Coast Regional District
Post Office Box 186
Bella Coola, BC V0T 1C0
tlc@ccrd-bc.ca

Re: Proposed Land Use Objectives and Potential Biodiversity, Mining and Tourism Areas/Conservancy – Great Bear Rainforest

Dear Cheryl Waugh,

This letter is to inform the Central Coast Regional District of the public review and comment period for proposed land use objectives and potential new Biodiversity, Mining and Tourism Areas/Conservancy in the Great Bear Rainforest.

The Ministry of Forests, Lands and Natural Resource Operations (FLNR) is proposing to cancel the 2007 South Central Coast Order and Central and North Coast Order, and all their amendments (2009 and 2013), and replace these with proposed 2015 Great Bear Rainforest land use objectives, established by legal order pursuant to Section 93.4 of the *Land Act* and for the purposes of the *Forest and Range Practices Act*.

The proposed 2015 Great Bear Rainforest Order sets land use objectives for forest management within the 6.4 million hectares of the Great Bear Rainforest (see schedule A in the proposed Order). The proposed land use objectives address First Nations cultural heritage resources, freshwater ecosystems, landscape and stand level biodiversity, and grizzly bear habitat, amongst other topics.

FLNR is also considering establishing up to eight new Biodiversity, Mining and Tourism Areas (BMTAs) under the *Environment and Land Use Act*. For King Island, the ministry is looking at the possibility of establishing a conservancy under the *Park Act* instead of a

Page 1 of 2

Ministry of Forests, Lands and Natural Resource Operations West Coast Region

Location:
142-2080 Labieux Road
Nanaimo, BC
V9T 6J9
CANADA

Mailing Address:
142-2080 Labieux Road
Nanaimo, BC V9T 6J9

Tel: 250-751-7220
Fax: 250-751-7224

ATTACHMENT TO
Board Meeting
JUL 09 2015
CCRD ITEM c(c)

Central Coast Regional District

BMTA. The potential BMTAs/conservancy comprise a total of approximately 295,000 hectares of Crown land.

In areas designated as BMTAs, commercial logging and hydro-electric power generation linked to the power grid would be prohibited; other resource activities and land uses would remain subject to existing legal requirements. The designations would only apply to provincial Crown land.

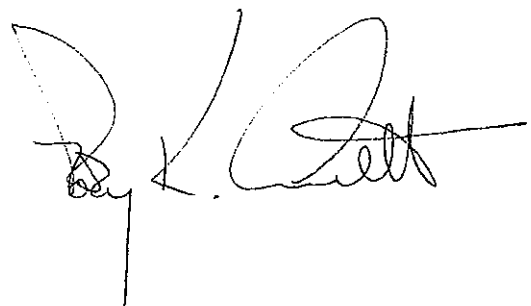
Areas designated as conservancies explicitly recognize the importance of the area to First Nations for social, ceremonial and cultural uses. Conservancies provide for a wider range of low impact, compatible economic opportunities than Class A Parks, however, commercial logging, mining and hydroelectric power generation, other than local run-of-the-river projects, are prohibited. The designation would only apply to provincial Crown land.

You are invited to comment on the proposed 2015 Great Bear Rainforest Order and potential BMTAs/conservancy for a 60-day period beginning June 11, 2015 and ending August 10, 2015. Copies of the proposed Order and associated maps, as well as maps of the potential BMTAs/conservancy, are available online at:

https://www.for.gov.bc.ca/TASB/SLRP/GBR_BMTA_LUOR.html

If you have any questions about the proposed order or potential BMTAs/conservancy, please contact Dorthe Jakobsen at Dorthe.Jakobsen@gov.bc.ca or (250) 751-7379.

Yours truly,



Rory Annett, Executive Director, Coastal Projects
BC Ministry of Forests, Lands and Natural Resource Operations
Rory.Annett@gov.bc.ca, 250 286-9330



23.

CENTRAL COAST REGIONAL DISTRICT

DATE: 2 July 2015

TO: Board Chair Reginald Moody and Board Members

FROM: Darla Blake, Chief Administrative Officer

SUBJECT: **Islands Trust Council request regarding advocating reducing ferry fares**

RECOMMENDATION:

THAT, the Central Coast Regional District supports the request from the Islands Trust to advocate for provincial government investment in reducing ferry fares on minor routes by 25%; and,

THAT, the Chief Administrative Officer writes to Islands Trust, the Mayors and Chairs of Coastal Communities on BC Ferries issues, AVICC and UBCM making them aware that the Nimpkish service from Bella Bella to Ocean Falls, Denny Island and Bella Coola is not considered part of the minor routes according to BC Ferries, and therefore would not benefit from the proposed 25% reduction in fares, should the Province agree; and

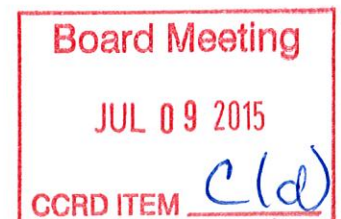
THAT, the Central Coast Regional request that the central coast region's ferry service provided by the Nimpkish and known as "the Connector" (Route 10S) be included with minor routes proposed for any potential fare reduction of 25%, with the view to assist the negative impacts and extreme soci-economic difficulties being experienced by all central coast communities and their residents who rely on BC Ferries for transportation links.

Report:

Attached to this report, please find a letter from Islands Trust requesting CCRD join them in advocating for the provincial government to invest in reducing ferry fares on the minor routes by 25%.

While at first blush, one may assume the MV Nimpkish "Connector" ferry services from Bella Bella to Ocean Falls, Denny Island and Bella Coola is part of a "minor route", researched has uncovered it is not.

According to the BC Ferries website the following are "minor routes".



MINOR ROUTES	
Route 04	Fulford Harbour - Swartz Bay
Route 05	Swartz Bay - Four SGIs
Route 06	Crofton - Vesuvius Bay
Route 07	Earls Cove - Saltery Bay
Route 08	Horseshoe Bay - Bowen Island
Route 09	Tsawwassen - Long Harbour
Route 12	Mill Bay - Brentwood Bay
Route 13 (1)	Langdale - Gambier/Keats
Route 17	Little River - Powell River
Route 18	Texada - Powell River
Route 19	Nanaimo Harbour - Gabriola Island
Route 20	Chemainus - Thetis Island
Route 21	Buckley Bay - Denman West
Route 22	Denman East - Hornby Island
Route 23	Campbell River - Quadra Island
Route 24	Quadra Island - Cortes Island
Route 25	Port McNeill - Alert Bay
Route 26 (2)	Skidegate - Alliford Bay

Please note: The **“Connector”** route provided by the MV Nimpkish is **not a minor route**. The CAO confirmed this with BC Ferries Manager of Public Affairs and he advised, BC Ferries considers the MV Nimpkish service to be part of the Northern Route (Route 10S), **a major route**. That would mean any service by the MV Nimpkish **would not qualify** for the 25% rate reduction requested by the Islands Trust, if province agreed to the reduction.

When questioned further he advised that terms like Major, Minor and Northern routes are less relative today than a few years ago, as there was not “cross subsidization” allowed between the different route groups. However, three years ago the Coastal Ferry Service Contract was amended to allow any net earnings to be spread across all routes. Thus, if the Major routes see positive net earnings, this can help cover any losses experience on the other routes. So, BC Ferries still refers to the routes in the ‘route groups’ structure, but there are fewer differences than there used to be.

While it is recommended we support the Islands Trust request, it may also be prudent to write to the Islands Trust, the Mayors and Chairs of Coastal Communities on BC Ferries issues, AVICC and UBCM making them aware of the situation with the status of the Route 10S service provided by the Nimpkish, and request they revise minor route statement to also include the MV Nimpkish (the Connector service – Route 10S).

It cannot be stressed enough the difficulties from a soci-economic perspective being experienced by our coastal communities as a result of the loss of the Queen of Chilliwack to a

tiny service provided by the MV Nimpkish. However, it is the ever increasing high cost to use the ferry (for some the only means of transportation residents and for goods and services) which is in many situations is making the use of the ferry prohibitive, with few or no other options.

There needs to be a balance between the competing needs of BC Ferries to make a profit and the needs of struggling communities along the central coast. Not all ferry users are tourist, a significant number are our residents rely completely on the BC Ferry service for transportation off island, in addition to goods and services being shipped to their coastal communities. This whole issue is reaching a crisis point and borders on a "human rights" issue.

We must ensure that our voice is heard.

Respectfully Submitted



Darla Blake
Chief Administrative Officer



200 - 1627 Fort St., Victoria, BC V8R 1H8
Telephone (250) 405-5151 Fax (250) 405-5155

Toll Free via Enquiry BC in Vancouver 660-2421. Elsewhere in BC 1.800.663.7867

Email information@islandstrust.bc.ca

Web www.islandstrust.bc.ca

RECEIVED
26.
JUN 15 2015

Central Coast Regional District

June 12, 2015

File No.: 0230-20; 3020-20

Dear AVICC members and Bowen Island Municipal Council:

Re: Islands Trust Council request for 25% reduction in minor route ferry fares

I am writing to share the Islands Trust's news release about the Islands Trust Council's request that the Province fund a reduction in ferry fares on BC Ferries' minor routes by 25 per cent. I will also be writing to the BC Ferry Commissioner.

On behalf of the Islands Trust Council, I encourage your local government to join us in advocating for provincial government investment in reducing ferry fares on the minor routes. A well-advertised drop in fares on the minor routes would help our communities bounce back and give us all time to work together on longer-term solutions.

Since the enactment of the *Coastal Ferries Act* in 2003, fare increases on some minor routes have increased four to five times higher than inflation. The BC Ferry Commissioner has proposed an additional 1.9 per cent annual fare increase during BC Ferries' next four-year performance term. For 10 years, we have together raised concerns that the fares for ferry-dependent communities have reached the tipping point where they are causing economic challenges and reducing ferry ridership. Our request is timed to influence negotiations for BC Ferries' Coastal Ferry Services Contract from 2016 to 2020. We believe these negotiations are a perfect opportunity for the government to invest in coastal communities.

In May 2015, the Islands Trust hired Perrin Thorau & Associates, a public policy consulting firm with expertise in BC Ferries' markets, to calculate the cost of lowering fares on all minor ferry routes. The consultants built a model using recent BC Ferries operating results and fare information, allowing examination of how ridership will rebound in response to lower fares. The consultants calculated that an additional \$11 to \$14 million is needed annually to reduce fares by 25 per cent from today's prices, on all minor routes on B.C.'s coast. Our funding calculations give the Province credible information to make a sound investment decision.

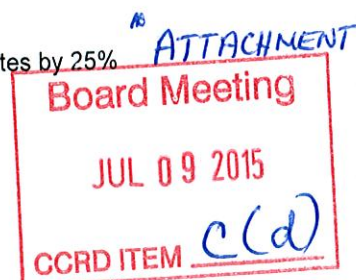
Thank you for considering this request. Please be in touch with any questions or if you would like more information.

Sincerely,

Peter Luckham
Chair, Islands Trust Council
Pluckham@islandstrust.bc.ca

Attach: June 11, 2015 News release "Islands Trust ask Province to reduce ferry fares on minor routes by 25%

cc. Islands Trust Council
Islands Trust website



Preserving Island communities, culture and environment

Bowen Denman Hornby Gabriola Galiano Gambier Lasqueti Mayne North Pender Salt Spring Saturna South Pender Thetis

27.



News Release

200 - 1627 Fort Street Victoria BC V8R 1H8
Telephone **250.405.5151** FAX: 250.405.5155
Toll Free via Enquiry BC in Vancouver 604.660.2421. Elsewhere in BC **1.800.663.7867**
information@islandstrust.bc.ca www.islandstrust.bc.ca

June 11, 2015

2015-11-IT

ISLANDS TRUST ASKS PROVINCE TO REDUCE FERRY FARES ON MINOR ROUTES BY 25%

VICTORIA — The Islands Trust Council is asking the Province of British Columbia to invest an additional \$11 to \$14 million annually for four years to reduce fares on all BC Ferries' minor routes. This request is timed to influence negotiations for BC Ferries' Coastal Ferry Services Contract from 2016 to 2020.

In May 2015, the Islands Trust hired Perrin Thorau & Associates, a public policy consulting firm with expertise in BC Ferries' markets, to calculate the cost of lowering fares on all minor ferry routes. The consultants built a model using recent BC Ferries operating results and fare information, allowing examination of how ridership will rebound in response to lower fares. The consultants calculated that an additional \$11 to \$14 million is needed annually to reduce fares by 25 per cent from today's prices, on all minor routes on B.C.'s coast.

"Ferry-dependent communities are struggling under the weight of ferry fares that have increased at a pace well above the rate of inflation," said Peter Luckham, Islands Trust Council Chair. "We have a constructive proposal. By strategically investing an additional \$11 to \$14 million annually, the Province can lower fares on BC Ferries' minor routes by 25 per cent. Affordable fares would attract more customers into the ferry system, bolster B.C.'s economy and result in increased provincial tax revenues - a win-win for everyone."

Since the enactment of the *Coastal Ferries Act* in 2003, fare increases on some minor routes have increased four to five times higher than inflation. The BC Ferry Commissioner has proposed an additional 1.9 per cent annual fare increase during BC Ferries' next four-year performance term.

For 10 years, the Islands Trust Council and local government partners have raised concerns that the fares for ferry-dependent communities have reached the tipping point where they are causing economic challenges and reducing ferry ridership.

"For years, we've heard clearly from our communities that ferry fare increases have been too steep and are causing hardship for coastal families and businesses. I appreciate the work that has been done to keep future fare increases lower than in the past, but remain concerned that present fares are unaffordable for our communities," said Luckham. "Current negotiations for a renewed Coastal Ferry Services Contract are a perfect opportunity for the government to invest in coastal communities. Our funding estimates give the Province credible information to make a sound investment decision. We believe a well-advertised drop in fares on the minor routes would help our communities bounce back and give us all time to work on longer-term solutions with the Province."

The Islands Trust is a federation of local government bodies representing 25,000 people living within the Islands Trust Area and another 10,000 non-resident property-owners. The Islands Trust is responsible for preserving and protecting the unique environment and amenities of the Islands Trust Area through planning and regulating land use, development management, education, cooperation with other agencies, and land conservation. The area covers the islands and waters between the British Columbia mainland and southern Vancouver Island. It includes 13 major and more than 450 smaller islands covering 5200 square kilometres.

-30-

CONTACT

Peter Luckham
Chair, Islands Trust Council
(250) 210-2553

Background:

Perrin Thorau & Associates May 2015 report: [Calculating Investment Needed to Reduce BC Minor Routes Fares by 25%](#)

Preserving Island communities, culture and environment

Bowen, Denman, Hornby, Gabriola, Galiano, Gambier, Lasqueti, Mayne, N. Pender, Salt Spring, Satuma, S. Pender, Thetis



PEACE RIVER REGIONAL DISTRICT

Office of: the Chair

via email to: MEM.Minister@gov.bc.ca

June 12, 2015

RECEIVED

JUN 23 2015

The Honourable Minister Bill Bennett
Minister of Energy and Mines
Minister Responsible for Core Review
Room 301, Parliament Buildings
Victoria, BC
V8V 1X4

Central Coast Regional District

Dear Minister Bennett,

Re: Order in Council No. 148

Thank you for your quick response dated May 13, 2015 on behalf of Premier Clark to the Peace River Regional District letter, dated April 30, 2015 regarding the OIC #148 which removed lands from the ALR through a recommendation from the ELUC.

The ELUC was enacted to protect the environment and it would be important that the "executive committee" examine the duties of the ELUC.

Definitions:

1. In this Act:

"committee" means the Environment and Land Use Committee continued under this Act;

"environment" means all the external conditions or influences under which humans, animals, and plants live or are developed;

Duties of the Committee:

3. The committee has the following duties and powers:

- (a) to establish and recommend programs designed to foster increased public concern and awareness of the environment;

Board Meeting
JUL 09 2015
CCRD ITEM *c(e)*

PLEASE REPLY TO:

- BOX 810, DAWSON CREEK, BC V1G 4H8 TELEPHONE: (250) 784-3200 or (800) 670-7773 FAX: (250) 784-3201 EMAIL: prrd.dc@prrd.bc.ca
- 9505 100 STREET, FORT ST. JOHN, BC V1J 4N4 TELEPHONE: (250) 785-8084 Fax: (250) 785-1125 EMAIL: prrd.fsj@prrd.bc.ca

- (b) to ensure that all the aspects of preservation and maintenance of the natural environment are fully considered in the administration of land use and resource development commensurate with a maximum beneficial land use, and minimize and prevent waste of those resources, and despoliation of the environment occasioned by that use;

DEFINITION OF DESPOLIATION — TO DESPOIL: WHICH MEANS: 1. TO SEVERELY DAMAGE OR RUIN (a place); 2. TO FORCEFULLY TAKE WHAT IS VALUABLE FROM (a place);

- (c) If considered advisable, to make recommendations to the Lieutenant Governor respecting any matter relating to the environment and the development and use of land and other natural resources;
- (d) to enquire into and study any matter related to the environment or land use;
- (e) to prepare reports, and, if advisable, to make recommendations to the Lieutenant Governor in Council;

Noted in your response is that you specify only Section 7 as though ELUC is acting in accordance with the Act whereas in Section 3 (a) (b) it would appear the actions that have been undertaken are contrary to the Act.

In reviewing your letter and obtaining a copy of the letter to Hydro Chair, Stephen Bellringer, it is also noted that your letter (undated) received by the ALC on Dec. 11th, 2013, shows you have already clearly stated the position of the Province, quote, "The Province is aware that one of the issues at the hearing will be the effect of the Project on agricultural land, some of which is located within the Agricultural Land Reserve." You also stated that, "Considering this joint environmental assessment, and its public hearing process under an independent Joint Review Panel, I am writing to inform you that the Government's current view is that this process should not be duplicated respecting these lands by a further process under the *Agricultural Land Commission Act*." Further stating, "Should the Project receive approval in the environmental assessment process, the Government will take appropriate action to ensure that the requirements of the *Agriculture Land Commission Act* will not apply to any of the lands potentially affected by the Project". Finally you state, "Please feel free to draw this letter to the attention of the Joint Review Panel at the hearing."

Even as the process had barely begun, the province was ensuring that they would remove any legal road blocks instead of allowing the Joint Review Panel to conduct the hearings in an unbiased manner. With statements such as were made in the letter to the Chair of BC Hydro and cc'd to Richard Bullock, then chair of the ALC, the province was clearly directing the ALC that there was no need for them to be involved. The ALC Act states that the Commission will only respond through an application process and, in this case, no application was ever made, therefore, there was no ability to respond to the JRP.

We believe that these actions are contrary to the ELUC and the ALC and are not acceptable. We request that you follow the provincially regulated acts and the recommendations of the JRP, rescind OIC # 148 and allow the BCUC to conduct an appropriate hearing.

For your further consideration, the Peace River Regional District forwarded the following resolution to the 2015 North Central Local Government Association (NCLGA) which was endorsed.

Therefore Be It Resolved:

That the Province of BC be requested to rescind Order in Council No. 148 until there has been adequate public input and respect shown for the legal requirements required to apply for removal of lands from the ALR.

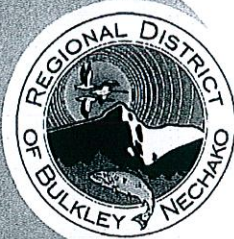
There is mounting provincial concern with regard to the loss of valuable food producing lands.

Yours truly,



Lori Ackerman,
Chair

cc: Lieutenant Governor Judy Guichon
Premier Clark
Minister Steve Thompson
Minister Norm Letnick
MLA Pat Pimm
MLA Mike Bernier
UBCM members
Regional Districts
Frank Leonard, Chair, ALC



37, 3RD AVE, PO BOX 820
BURNS LAKE, BC
VOJ 1E0

REGIONAL DISTRICT OF BULKLEY-NECHAKO
"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

June 25, 2015

RECEIVED

Honourable Suzanne Anton, Attorney General and Minister of Justice
PO BOX 9044 Stn Prov Govt
Victoria BC V8W 9E2

JUN 23 2015

Central Coast Regional District

Dear Minister Anton,

Re: British Columbia Earthquake Preparedness Consultation Report

After careful review of the British Columbia Earthquake Preparedness Consultation Report prepared by Henry Renteria in December 2014, the Regional District of Bulkley-Nechako wishes to express its concerns.

Although the British Columbia Earthquake Preparedness Consultation Report recommends the Provincial and Federal Governments increase funding to local governments the objectives outlined in the document are unattainable by the Regional District of Bulkley-Nechako in any event.

The Regional District of Bulkley-Nechako has been activated for extended periods of time at various levels almost every year. The Regional District of Bulkley-Nechako has a limited number of staff available to respond to emergencies and, unlike the Province, does not have other agencies to draw from to support a response. During emergency responses, all Regional District departments and many of the staff are activated, during which time they are unable to address Board priorities and day to day duties and responsibilities. These staff members work above and beyond the call of duty during these responses and are exhausted afterward. Staff feel pressure to get the backlog of regular work caught up, resulting in more staff overtime and further exhaustion. The cycle continues each season as the Regional District of Bulkley-Nechako is essentially located in the heart of the mountain pine beetle impacted area of the Province.

The Province only reimburses the Regional District for staff overtime during an emergency response, once the Province decides the event is worthy of a task number. Any amount of funding from the Province will be insufficient to mitigate the time and productivity loss to the region and does not factor minimal staffing levels.

From past experience, the Regional District has seen the promise of funding to support the shift of mandate of responsibilities from the Province dry up over a few years and local government is left taxing its residents for these services.

The Regional District of Bulkley-Nechako recommends that the Province increase funding to Emergency Management BC to build a team of experts and gather the

MUNICIPALITIES:

SMITHERS FORT ST. JAMES
VANDERHOOF FRASER LAKE
HOUSTON TELKWA
BURNS LAKE GRANISLE

ELECTORAL AREAS:

A - SMITHERS RURAL E - FRANCOIS/OOTSA LAKE RURAL
B - BURNS LAKE RURAL F - VANDERHOOF RURAL
C - FORT ST. JAMES RURAL G - HOUSTON RURAL
D - FRASER LAKE RURAL

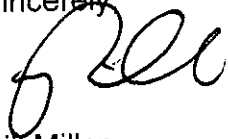
Board Meeting
JUL 09 2015
CCRD ITEM C(f)

INQUIRIES@RDBN.BC.CA
WWW.RDBN.BC.CA
PH: 250-692-3195
FX: 250-692-3305
TF: 800-320-3339

appropriate resources to manage and deal with emergency management as the Province did in the past. Also, it is recommended that the Province develop a provincial program with the expertise to address the need for enhanced preparedness and response to emergencies in British Columbia and not rely on local government for emergency preparedness service delivery.

The Regional District of Bulkley-Nechako looks forward to your considered response to its concerns.

Sincerely,



Bill Miller
Chair

- cc
- Alberni-Clayoquot Regional District
- Capital Regional District
- Cariboo Regional District
- Central Coast Regional District
- Columbia-Shuswap Regional District
- Comox Valley Regional District
- Cowitchan Valley Regional District
- Fraser Valley Regional District
- Metro Vancouver
- Northern Rockies Regional Municipality
- Peace Regional District
- Powell River Regional District
- Regional District of Central Kootney
- Regional District of Central Okanagan
- Regional District of East Kootney
- Regional District of Fraser Fort George
- Regional District of Kitimat Stikine
- Regional District of Kootney Boundary
- Regional District of Mount Waddington
- Regional District of Nanaimo
- Regional District of North Okanagan
- Regional District of Okanagan-Similkameen
- Skeena-Queen Charlotte Regional District
- Squamish-Lillooet Regional District
- Stikine Regional District
- Strathcona Regional District
- Sunshine Coast Regional District
- Thompson-Nicola Regional District



33.
RECEIVED

JUN 30 2015

Central Coast Regional District

CENTRAL COAST REGIONAL DISTRICT

DATE: July 02, 2015
TO: Darla Blake, CAO
CC: Chair Reg Moody and Board of Directors
FROM: Donna Mikkelson, CFO
SUBJECT: Financial Report Jan-Jun 2015

RECOMMENDATION:

THAT the Financial Report for the period January 01 to June 30, 2015 be received.

General – Strategic Community Investment Fund (SCIF)

During the past several years, the provincial SCIF, previously known as the regional district basic grant, has averaged between \$200,000 and \$207,700 annually. In April the regional district was advised that our allocation for 2015 would be on par with previous years (\$207,700) and we were given notice that the 2016 allocation would be reduced. On further inquiry, we are advised that the 2016 SCIF funding from the province will be \$192,556, down by more than 7%, which represents a reduction in the order of \$15,000.

The following table details the regional district's projected revenue sources and amounts for the current year, which also serves to highlight the significance of the SCIF in the overall source of revenue picture.

CCRD Revenue Sources – BUDGET 2015

Source	\$000	%
Nuxalk Nation (for Solid Waste Management)	100	5.6
Provincial/Federal Grants	241	13.6
Provincial Grant – Strategic Community Investment	208	11.8
User Fees & charges, rentals	182	10.3
Tax Levy	655	37.0
Other (interest, donations, regional hospital district)	194	11.0
Private/Other grants	190	10.7
Total Revenue Forecasted 2015	1,770	100

The following table outlines the impact from 2015 to 2016 due to the reduction in the grant funding. Because the grant is virtually unconditional, it is the one area that has provided some flexibility in the distribution of the funds to various

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CCRD ITEM c(9)

functions. Therefore, the following functions and services will be impacted by this announcement as shown below:

Function/ Service	2015 Budget	2016 Budget	Less Adjustment pro- rated	Revised 2016
Economic Development	4,968	4,968	(363)	4,605
Emergency Planning	9,629	9,629	(704)	8,925
Recreation –DI	1,667	1,667	(122)	1,545
Parks & Rec – BC	7,743	7,743	(566)	7,177
Swimming Pool	13,458	13,458	(984)	12,474
Solid Waste Management	50,359	50,359	(3,682)	46,677
General Operations	119,891	119,891	(8,768)	111,123
Total	207,715	207,715	(15,189)	192,556

The province has not announced the levels of funding beyond 2016.

FUNCTIONS AND SERVICES

Administrative Services

A. Community Works Fund (CWF)

The CWF expenditures are under budget due to ongoing progress, particularly in the areas of Solid Waste Management and the Swimming Pool initiatives. The regional district has recently submitted a grant application for the replacement of the pool tank. (See Public Works Manager's report for further information.)

Revenue will be recorded when the funding has actually been received from the Union of BC Municipalities (2 installments - July and November).

B. General Operations

Municipal Pension Plan

The Municipal Pension Plan has announced new employer and employee contribution rates commencing July 01, 2015. The CCRD portion is changed from 11.30% of earnings to 11.67%. The employee contribution will remain at 8.5%.

C. Grants in Aid

Grants will be paid out in August, after our annual tax levy has been received.

D. Feasibility Study Fund

Feasibility funds (\$10,000) have been budgeted for the continuation of the work associated with the proposed Shearwater water system on Denny Island. This work has not yet been undertaken.

Development Services

E. Economic Development

Nothing significant to report. Revenues and expenditures are in line with budget, although it is anticipated that both will be less than budgeted due to the new Community Economic Development Officer not starting in the position until mid May.

F. Land Use Planning

No financial activity to date. Planned expenditures for legal and consulting fees (\$5,600) are unexpended to date, but are likely to be used in the second half of the year.

G. Valley Street Lighting

Expenditures and revenue are in line with projections.

H. LSA Street Lighting (Town site)

Expenditures and revenue are in line with projections.

Environmental Services

I. Solid Waste Management

The solid waste management service is progressing according to the financial plan with variations between expense categories that are then being compensated for in other line items.

User fees are down from projections, but there is still time left in the year to hit targets. We're currently sitting at about 1/3 of the budget, when we should be closer to half of the user fee revenues.

Payroll expense budgets will be exceeded due to the increase in the number of operating days on account of the decision to have more operating days to accommodate a valley "clean-up" with disposal rates reduced by half for a period of two weeks. Likewise, the operating and maintenance budget will be exceeded.

The grant for the storage containers for the used oil collection facility will increase the miscellaneous revenue category once the claim is made later this summer.

Advertising and promotion, and professional development costs are below budget but are expected to come into line later in the year.

J. Waterworks (LSA BC Town site)

Revenues are slightly under budget (\$3,000) due to the metered billings which will be recorded at year end.

Special project expenditures are under budget by \$15,000. These funds have been budgeted for mapping of the waterworks infrastructure, and it is anticipated that this project may be undertaken as time allows in 2015.

The annual payment for water from the Nuxalk Nation will be paid out once the tax requisition is received in August. The annual payment has not changed in several years, and discussions should be underway to negotiate a new rate based on increases to annual operating expenditures. The budget has provided a modest increase based on general inflation rates.

Leisure Services

K. Parks & Recreation – Bella Coola

Bella Coola Parks and Recreation expenditure accounts are behind but are expected to catch up soon as the outdoor summer season comes into full swing. It is expected that the tenders associated with the new concession/mechanical building at Walker Island Park will be put out soon with a deadline of July 31st, although construction is not anticipated to start until late August.

L. Recreation – Denny Island

Elsewhere on the agenda, and further to meetings held with the Commission on Denny Island on June 22nd, please find a proposed budget amendment related to the function. Essentially the revenue remains as adopted by the board in March, but the expenditures are proposed to be reallocated to provide for a storage container (\$3,500). This will result in the usage of the prior years' surplus which will be reduced at the end of the year by approximately \$4,000 from \$11,000 to \$7,000.

M. Swimming Pool

Another season has commenced at the Centennial Pool. Staff have been hired, and schools are making good use of the weather and rental opportunities.

Funds are largely unexpended due to the season having just started.

N. Vancouver Island Regional Library

Actual revenue and expenditures are in line with budget.

Protective Services

O. Emergency Management

Expenditures are below budget, partially due to the lack of positions filled as deputy emergency coordinators in Ocean Falls and Denny Island.

P. Emergency Management Initiatives – Flood Protection

Approximately \$26,000 remains in the accounts to undertake mitigation work in the Hagensborg area. The funds were to be expended prior to June 30, 2015; however, an application for an extension to December 2016 has recently been filed with the province.

Q. Fire Protection (LSA – BC Town site)

Actual expenditures are under budget.

R. House Numbering

No activity to report.

Transportation Services

S. Airport – Bella Coola

The Bella Coola Airports accounts are on track with budget projections. A proposed capital works expenditure (\$2,500) for a replacement side gate between the forestry offices and the hangar has been set aside due to the quoted expenses being well beyond the budget allowed for the project.

T. Airport – Denny Island

The Denny Island Airport Commission has exceeded their budget for the brush clearing project recently completed. They anticipate not proceeding with other operating expenses due to budget restrictions and to cover the overage in the maintenance category. Overall, actual expenditures and revenue are in line with budget projections.

Respectfully Submitted,



Donna Mikkelson, CFO

38.

1:56 PM

06/30/15

Accrual Basis

Central Coast Regional District
Revenue & Expenditures - Actual vs Budget
All Schedules Combined

	Jan - Jun 15	Budget
Ordinary Income/Expense		
Income		
40005 · Nuxalk Nation Cont to Landfill	50,000	100,000
40008 · Airport Rentals and Charges Inc	33,777	69,410
40013 · Central Coast RHD		13,325
40030 · Counter Sales	43	350
40035 · Donations	425	1,350
40040 · Federal Grants		1,600
40045 · Fire Protection Tolls	3,085	3,200
40052 · Gas Tax Agreement (Fed/Prov)		181,628
40055 · Grants in lieu of taxes	35,647	32,064
40095 · Interest and other	25,984	
40100 · Interest Income	1,701	10,500
40115 · Apportioned Administration	168,356	168,356
40116 · Ministry of Trans Cost Share	183	458
40117 · Multi Material BC	3,754	3,932
40120 · Misc revenue	62,253	185,760
40122 · Pool Fees	6,311	13,000
40125 · Provincial Basic Grant	207,714	207,714
40130 · Provincial Grants - Other	26,046	26,316
40135 · Registration fees - Recreation	1,425	3,375
40145 · Rezoning & Land Use fees		700
40155 · Tax Levy	655,258	655,258
40156 · Parcel Taxes	38,480	38,480
40200 · User Fees	5,833	15,000
40210 · Water tolls & charges	35,158	38,000
Total Income	1,361,433	1,769,776
Gross Profit	1,361,433	1,769,776
Expense		
50000 · Apportioned Administration fees	168,356	168,356
50005 · Administrative equipment	2,796	10,000
50010 · Administrative supplies	3,631	13,600
50015 · Advertising & promo	2,063	13,480
50020 · Association memberships	2,410	3,030
50025 · Audit & Accounting	2,125	27,000
50030 · Bank charges	479	1,850
50035 · Capital Works	46,244	125,395
50040 · Communications	1,561	3,900
50045 · Community Development		360,000
50050 · Community Groups	1,775	18,309
50055 · Community to Community		5,000
50060 · Contingency	3,564	61,654
50065 · Contracts	89,657	189,297
50070 · Conventions, travel	15,424	37,700
50075 · Co-ordinators fees		2,400
50080 · Directors' remuneration	15,225	33,200
50089 · Emergency Mngt Initiatives		26,316
50095 · Employee benefits	16,894	25,500
50105 · Fuel	6,597	22,600
50110 · Garbage disposal	458	1,600
50115 · Ground Maintenance	1,948	15,250
50125 · Hydro	10,237	28,873
50131 · Planning	164	192,476
50135 · Insurance	25,286	28,080
50138 · Interest	9,761	19,621
50140 · Janitorial	7,555	14,800
50145 · Legal & Consulting fees	7,749	35,653
50150 · Licences, permits, fines	150	1,325
50165 · Maintenance	12,677	33,509
50170 · Meals	767	1,900
50185 · Nuxalk Agreement		23,917

39.

1:56 PM
06/30/15
Accrual Basis

Central Coast Regional District
Revenue & Expenditures - Actual vs Budget
All Schedules Combined

	Jan - Jun 15	Budget
50190 · Operating expenses	9,644	24,166
50195 · Payroll Expenses	226,763	521,824
50200 · Postage	939	1,450
50205 · Professional Development	5,632	39,800
50210 · Program Expense	2,074	7,515
50220 · Rent	180	1,200
50225 · Road Maintenance		1,500
50235 · Snow Clearing	9,175	22,800
50240 · Solid Waste Management	46,971	374,000
50245 · Special Projects	34,573	47,643
50250 · Supplies & small tools	11,515	16,100
50255 · Telephone	6,143	10,300
50270 · Travel, Training & Accommodations	15,673	36,696
50275 · Truck R&M	1,517	4,000
50295 · Van Isle Reg Library dis	24,836	49,672
50305 · Water & Fire Protection	2,056	4,286
50310 · WCB Expense	1,105	4,825
50315 · Website	389	
50316 · Asset Replacement	28,332	28,332
50999 · Landfill Post Closure Reserve	30,000	30,000
Total Expense	913,069	2,771,700
Net Ordinary Income	448,364	(1,001,924)
Other Income/Expense		
Other Income		
40004 · Budget surplus, begin of year		1,218,378
Total Other Income		1,218,378
Other Expense		
50204 · Budget deficit, begin of year		108
50224 · Budget surplus, end of year		216,346
Total Other Expense		216,454
Net Other Income		1,001,924
Net Income	448,364	



40.

CENTRAL COAST REGIONAL DISTRICT

DATE: 2 July, 2015
TO: Board Chair Reginald Moody and Board Members
FROM: Tanis Shedden, Community Economic Development Officer
SUBJECT: **Economic Development Report**

Herein please find my Community Economic Development Report:

1) EDAC Update:

Letters have been sent to the Bella Coola Harbour Authority, Heiltsuk Economic Development Corporation, Central Coast Chamber of Commerce, and Ocean Falls Economic Development Committee requesting the appointment of representatives to EDAC.

Appointments thus far: HEDC – Gary Wilson and OFEDC – Tracy Switzer.

Mark Schlichting has indicated that he will pursue filling the position of Denny Island representative prior to July 23 meeting.

Clarification is needed regarding Bella Coola Harbour Authority participation on the EDAC.

Letter has been sent to Tom Carney thanking him for his participation.

2) Economic Development Plan Review and Update is underway.

3) CEDO application to SFU Community Economic Development Certificate has been accepted. Program is an 8 month intensive beginning in September 2015.

Respectfully Submitted

Tanis Shedden
Community Economic Development Officer





CENTRAL COAST REGIONAL DISTRICT

TO: Darla Blake, Chief Administrative Officer
FROM: Cheryl Waugh, Transportation and Land Use Coordinator
DATE: July 2, 2015
SUBJECT: Land Use Planning Report

Recommendation: That the Land Use Planning Report dated July 2, 2015 be received

	Zoning	Subdivision	Maps & Plans	Other Related* (specify)	Land Referrals & Updates
Number of Inquiries	4	4	3	7	5
Method of Inquiry					
Email/I-Net	1	2	1	5	2
Phone		2		1	2
In-Person	3		2	1	
Hard Copy					1
Number of Applications	0	1			

Zoning

-Chickens are being kept on a town site property in an active commercial area. The zoning does not allow for this activity and communication is underway with the owner.

-RCMP enquired about zoning and ownership of a valley property

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 CCRD ITEM *CC(i)(i)*

-Agent for Nascall Bay property enquired about zoning for a planned dock on private property. Advised there is no zoning for that area.

-A request was received for a development variance permit and details were forwarded via email. Subsequent questions asked for clarification about the variance application and confirmation that CCRD Bylaw No. 75 is an active bylaw, as it is not posted on the district's website.

Subdivision

-A sign has been erected beside the highway east of Douglas Rd. South promoting a 16 lot subdivision with two commercial lots. The regional district has not received information on a formal subdivision application for the property nor is it zoned for commercial use. There is an address associated with the property according to the sign. This office has not assigned an address to the property and it was noted the purported civic address is of an even number whereas it should be an odd number. A local realtor asked if a subdivision application had been received related to the sign as it may be in contravention of the *Real Estate Act*.

-The RCMP's real estate advisor called with questions about expediting the subdivision process.

-A preliminary subdivision application was received from the Ministry of Transportation and Infrastructure inviting comment from the CCRD as relates to regulations and policies. The application is from the Government of Canada to subdivide a Gibbs Road property to accommodate a second residence. The regional district's planning consultant reviewed my report and provided advice to add to our response. The application appears to meet all of the requirements as a conventional subdivision with a proviso regarding potable water supply per our Subdivision Servicing Bylaw No. 72.

-A local resident asked for information about subdividing in the Agricultural Land Reserve for the purposes of accommodating a family member. Contact and information was provided for both the Agricultural Land Commission and the Ministry of Transportation and Infrastructure Subdivision Approving Officer. An email link was also provided to the *Local Government Act*, Section 946, 'Subdivision to provide residence for a relative'.

Maps & Plans

-New property owner in Walker Island area asked for GPS coordinates to confirm boundaries. Since we do not maintain GPS data he was provided with a property plan in a larger format than the one he had.

-The CAO requested location information for property in Bella Bella and the Oweekeno area noted for sale by Transport Canada as part of the Ports Asset Transfer Program. A representative from Environment Canada contacted the office on the same matter and provided an excellent Transport Canada search link for any future location questions.

-A request was received from a local resident for a set of zoning maps, which were provided via email.

Other Related*

-Law firm requested any outstanding charges for a Clayton Street property.

-A letter was received from the Ministry of Forests, Lands and Natural Resource Operations (MFLNRO) requesting public comment on the proposed land use objectives and potential new Biodiversity, Mining and Tourism Areas/Conservancy in the Great Bear Rainforest. Comments will be received until August 10, 2015.

-Communication continues with the CCRD’s legal counsel regarding a property in the Smith subdivision cited for a bylaw infraction.

-The Official Community Plan Advisory Committee (OCPAC) met on June 16th. The Terms of Reference were reviewed and finalized and to date no new members have been successfully recruited. The next meeting is scheduled for July 29th.

See separate report - OCPAC Minutes.

-The Agricultural Land Commission has set up a ‘*Magic Link*’ for local government partners to access their application portal using a BCeID account.

-The Area Manager for the Ministry of Transportation and Infrastructure asked for confirmation that there is still a Farmer’s Market each Sunday. Confirmation was provided and she informed that the MoTI will give a ‘facelift’ to the highway signage promoting the market. This information was shared with one of the organisers of the Farmer’s Market.

-The regional district’s planning consultant forwarded an email from the MFLNRO which is conducting a needs assessment to identify specific information gaps in the Ministry’s South Coast and West Coast regions of BC. This assessment will inform the development of an applied research strategy to support sustainable water resource management in the coast regions of BC. Participation is being requested in the form of a survey to be submitted by August 15th.

Land Referrals/Updates

-Western Forest Products, Spiller Inlet, application for licence of occupation for log handling, barge/boat moorage, waste site and water licence for ten years or less.

-A & A Trading Ltd., Burke Channel, five year licence for log handling

-Interfor Corp., Cousins Inlet/Dean Channel, application for licence of occupation, heli-drop zones, camp tie-up, five years. The MFLNRO requested contact information for the Ocean Falls Improvement District so they might comment on the application.

-Kvamua Enterprises Ltd, Rivers Inlet, application for licence of occupation for heli-logging for two years

Responded to above referrals as 'interests unaffected'.

-MFLNO asked for comments for a Crown Land Tenure assignment request as the area is accessed via the CCRD's Thorsen Creek landfill property. After consultation with our Public Works Manager the response sent is that there are no issues with the transfer of owner provided it is understood the CCRD controls access and reserves the right to make changes.



Transportation and Land Use Coordinator



CENTRAL COAST REGIONAL DISTRICT

Official Community Plan Advisory Committee (OCPAC)

Regular Meeting Minutes

June 16, 2015

ATTENTION

The OCPAC minutes are draft and subject to amendment. Final approval and adoption by the OCPAC will follow a resolution to receive the minutes by the CCRD Board of Directors, at their next scheduled meeting.

Board Meeting
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CCRD ITEM *C (11)*



CENTRAL COAST REGIONAL DISTRICT

Official Community Plan Advisory Committee (OCPAC)
Meeting Minutes
June 16, 2015

In Attendance: John Morton
Joan Sawicki
Alison Sayers - Chair
Darla Blake – Chief Administrative Officer
Kyle Mettler – Local Government Intern
Tanis Shedden – Community Economic Development Officer
Cheryl Waugh – Transportation & Land Use Coordinator

No members of the public

*denotes action items

1. Call to order

The Chair called the meeting to order at 1:07 p.m.

2. Introductions

The committee members were introduced to the Community Economic Development Officer (CEDO), Tanis Shedden, and Local Government Intern, Kyle Mettler.

3. Adoption of Agenda

It was recommended that Items #7 and #8 of the agenda be combined. The Agenda was then adopted as amended.

4. Adoption of Minutes May 12, 2015

Business arising from the minutes: update on the economic development mapping webinar attended by the CAO, CEDO and Land Use Planning Coordinator. The *Economic Atlas* webinar, although interesting in its form, is not a resource that would be valuable for the purposes of the OCPAC.

The minutes of May 12, 2015 were adopted as presented.

5. **Committee Membership Update**

*Cheryl Waugh to re-contact individual who expressed interest in joining the committee. One other person identified as a potential member at the last meeting was not contacted but will be as soon as possible to gauge interest and availability.

6. **Terms of Reference Review/Revisions**

Several potential amendments were reviewed. The Terms of Reference will be revised and a *consensus sought via email communication. *The final Terms of Reference will be forwarded for the agenda of the CCRD's July, 2015 board meeting.

The CEDO will be the liaison for the Economic Development Advisory Committee.

7. **Review Section 2 of OCP and Discuss OCPs from Similar Communities**

Comments were shared about some of the OCPs circulated via email/links. These plans were all developed by the same planning consultant. *Cheryl was asked to obtain at least one more recent OCP for a similarly sized community authored by a different consultant.

Some aspects of the plans already circulated that were admired included listing the items that must be included in an OCP rather than interspersing them throughout the document; getting the background first, then the vision statement, then the goals are sections the CCRD's OCP should state in that order. It was agreed the plan is first to be developed for the CCRD board and on another tier it is also for the public, with understandable language for all. Powell River Regional District's OCP had some very good points regarding cultural history and First Nations. The Chair suggested there may be members of the CCRD board who would be able to give some First Nations' feedback and provide language that is acceptable to all.

Development of an OCP vision statement can take the lead from the vision statement already found in the CCRD's Strategic Plan and Annual Report. It was decided that the wording would be slightly reframed as follows: "...an inclusive, resilient and sustainable group of

Official Community Plan Advisory Committee
June 16, 2015 Regular Meeting Minutes

communities thriving within a diverse, locally influenced economy within a safe, healthy and natural environment.”

*Remove section 2.3 of the current OCP and include as part of the background information.

*It was requested that a matrix be developed from the *Local Government Act* requirements and recommendations for OCP so they can be available to members at each meeting for reference. This may also assist with wording the plan's goals with framing language that will feed the strategies and tactics.

*Section 2.4 c) of the current OCP will be reviewed by the CEDO and the EDAC. The CEDO will also contact the Nuxalk Nation and the Heiltsuk Nation to ask if they have a similar document to an OCP they can share.

Prior to next meeting:

- Terms of Reference Consensus via email
- Other OCPs for review
- Request if the Heiltsuk and Nuxalk First Nation have a similar document to the OCP

At next meeting:

- Matrix on *LGA* requirements/recommendations as a starting point for relevance
- Goals in general terms
- CEDO to draft a new version of the OCP's section 2.4 c) and take to the EDAC and bring those comments back to this committee.

Next meeting: Wednesday, July 29/15 1:00 p.m.

8. Adjournment

The Chair adjourned the meeting at 2:53 p.m.

Chair

CCRD Officer



**Central Coast Regional District
Official Community Plan Advisory Committee 2015**

Terms of Reference

Introduction

The Central Coast Regional District (CCRD) wishes to update the Official Community Plan (OCP) for the Bella Coola Valley, which encompasses Electoral Areas C, D and E. Last adopted in 1999, the current OCP planned for a small increase in commercial and industrial development and modest growth in residential development for the next five to ten years, which would have included up to 2009. Some changes to the Agricultural Land Reserve and Provincial Forest within the OCP area were also expected.

The CCRD wishes to undertake an OCP review that will develop and incorporate an updated vision for the Bella Coola Valley based on economic, social and environmental considerations, including new or amended policies that will support any revised goals. The OCP review will include research and development of an updated community profile and digitization of key maps (e.g. land use and hazard lands).

An OCP Advisory Committee (OCPAC), comprising interested citizens and a CCRD Board representative has been created to provide input and advice on the review process.

The OCP review process will also actively engage the Nuxalk Nation, other government agencies, community organizations and the general public in the updating of OCP vision/goals and policies, as well as in identifying strategies and actions that can be taken to implement the Plan.

Mandate

The Bella Coola Valley Official Community Plan Advisory Committee for 2015 (Areas C, D and E) provides advice to the CCRD board and staff on matters related to the Official Community Plan review process..

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CCRD ITEM C(i)(ii)1

Responsibilities

Responsibilities of the Bella Coola Valley OCPAC 2015 are to overview the current Official Community Plan, explore ideas for areas of potential improvement and update and provide recommendations to the board of directors of the CCRD on the following key elements:

- Community Vision – long-term/short-term
- Planning Issues
- Goals& Objectives for each Policy Sector
- Strategic Directions and Priority Focus Areas
- Mapping and other Information Needs
- Community Engagement Strategy and Planning Process

Authority

The Bella Coola Valley OCPAC 2015 is a volunteer, advisory committee to the board of the CCRD and has the authority to provide advice to the board on matters related to its mandate.

Membership

Prospective members will be solicited through community advertisement, utilizing the normal channels, for volunteer applicants interested in OCPAC membership.

The volunteer membership of the OCPAC shall comprise of a maximum of 5 voting members and include 1 CCRD director, and/or 1 member of the CCRD Economic Development Advisory Committee and 3 members-at-large from the community with related interest/experience, including but not limited to those involved in agriculture, environmental or land use planning. Accommodation may also be made for the participation of non-voting members. Appointment to the OCPAC shall be by resolution of the regional district board, based on recommendations of the Chief Administrative Officer (CAO).

Meeting Procedures

- The Committee chair is to be elected by the OCPAC membership
- OCPAC meetings will be at the call of the committee chair, to be held at minimal, once per month
- OCPAC is to operate on a consensus basis wherever possible, otherwise decisions to be determined through vote, based on simple majority
- The chair is entitled to vote in all matters
- A member who abstains from voting will be deemed to have voted in the affirmative

- If a member perceives that he or she may have a direct or indirect pecuniary interest in a matter before the OCPAC or may, for any other reason, have a conflict of interest, the member must declare his or her interest or conflict and not participate in any discussion or vote regarding the matter in question
- All OCPAC meetings will be open to the public but comments from non-members will be restricted to a pre-identified questions and comments period
- A quorum will be three (3) members of the OCPAC
- At the end of every meeting a date will be set for the next meeting
- Meeting minutes will be distributed to the membership and to the CCRD as soon as practicable after each meeting and will include recommendations put forward to the board for their consideration

Media/Public Relations

OCPAC members should take due care when speaking in public or to the media. Opinions expressed should be clearly identified as individual opinions and not represented as OCPAC or CCRD opinions. Contact with the public or media regarding issues related to the work of the committee shall be referred by the committee chair to the regional board chair. Where necessary, the CAO or other relevant staff will assist the board or committee chair in responding to the media.

Tenure

The committee will serve until the end of 2015 or as otherwise directed by the board in order to complete its duties. The regional district board may at any time terminate the appointment of an OCPAC member.

Resources

The CAO will determine and assign a staff member as an advisor to the committee. Select office services will be available to the committee with the assistance of CCRD support staff.



52.

**CENTRAL COAST REGIONAL DISTRICT
PUBLIC WORKS DEPARTMENT
June 2015 REPORT**

TO: Darla Blake, CAO
CC: Board Chair Reginald Moody and Board Members
DATE: July 2, 2015
FROM: Ken McIlwain, R.P.F. Public Works Manager
SUBJECT: Public Works Monthly Report

RECOMMENDATIONS:

1. **THAT the June 2015 Public Works Report be received.**
 2. **THAT the Chairman of the CCRD Board sign the attached letter designed to provide feedback to StewardChoice regarding CCRD concerns with their proposed stewardship plan, and further, that this letter be copied to the division of the BC Ministry of Environment responsible for reviewing and approving Stewardship Plans.**
-

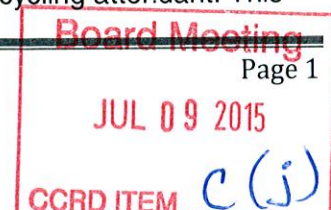
**PUBLIC WORKS FUNCTIONS AND SERVICES
JUNE 2015 HIGHLIGHTS**

SOLID WASTE MANAGEMENT

1. **ACTION ITEM:** Most recycling in BC is managed through non-profit Stewardship agencies who operate under approved stewardship plans. The producers of the various consumable goods (everything from batteries to small appliances) pay into a pot of money that is then used to cover costs of collecting and recycling the goods when they reach the end of their useful life. For example Tire Stewardship BC pays for someone to come to Bella Coola every year or two and collect all the old tires at the landfill and service stations. That is why we don't charge for anyone bringing tires to the landfill.

A good stewardship plan and agency treats all of BC equally, and does not discriminate against remote areas where operating and transportation costs are higher. You may recall last May when CCRD got into recycling in a big way and hired a recycling attendant. This

July 2, 2015



was made possible by a Stewardship Agency known as Multi-Material BC (MMBC). MMBC offered depot contracts to all corners of the province and did not discriminate based on location. We are now able to ship out, for free, a huge number of packaging products because MMBC has a non-discriminatory program, similar to many of the other stewardship agencies. Not only do we get free shipping from MMBC, we get compensated for collection costs based on tonnage of commodities collected based on historical commodity pricing. The MMBC Printed Paper and Packaging Program is the cornerstone of our recycling efforts in Bella Coola.

Unfortunately MMBC is under threat from two different angles:

- a) MMBC is funded by contributions from companies that produce paper and packaging. These companies are required under the BC Recycling Regulation to participate in collection of the paper and packaging they introduce to the market place. Many BC companies are refusing to contribute to MMBC's program and are in violation of the Recycling Regulation. BC companies refusing to participate are not carrying their fair share of the financial burden associated with recycling and making it unfair for the rest of the participants who are abiding by the law. It is our understanding that without these financial contributions MMBC has been forced to put on hold plans to add more depots and collection services. This means that even if Bella Bella wants to participate, MMBC cannot afford to issue them a depot contract until all BC companies step up to the plate.
- b) A new 'for profit' stewardship agency named StewardChoice is attempting to get the Ministry of Environment to approve a different Printed Paper and Packaging stewardship program designed to operate at a lower cost than MMBC. They are in the consultation phase of their PPP Stewardship Plan at this time. A review of the most recent version of their plan shows that their intention is only to pay for the collection of PPP and not for the transportation or processing costs. This delivery model would be a huge retreat of responsibility by the participating retailers/manufacturers of PPP in relation to MMBC's program and would represent a significant burden on remote communities. Worse yet, this substandard model will attract companies away from MMBC, essentially undermining the more responsible, but higher cost stewardship plan.

This proposed stewardship plan by StewardChoice appears to represent a clear path for producers of printed paper and packaging to get out of their responsibilities to cover the full cost of PPP diversion. While MMBC may not be perfect, it does a good job of providing a level playing field between rural and urban areas with respect to waste diversion, and take full responsibility for the PPP right from collection to marketing of the end product.

RECOMMENDATION: Until July 24, StewardChoice is accepting feedback on version 3 of its proposed PPP Stewardship Plan. It is recommended the CCRD board sign the attached letter to StewardChoice designed to provide feedback on the short comings of the proposed plan, and further, that this letter be copied to the division of the BC Ministry of Environment responsible for reviewing and approving Stewardship Plans.

2. The BC Ministry of Environment (MoE) has announced that they will be undertaking an update to the guidelines surrounding Solid Waste Management Planning. On June 30th, MoE presented an overview of this process to stakeholders via webinar.

As a Regional District (RD), this is of particular interest to us. Solid Waste Management is a mandated service of Regional Districts in the province of BC. Each Regional District is responsible for preparing and updating a Solid Waste Management Plan (SWMP) to guide how municipal solid waste (MSW) is managed in their region.

The SWM planning guidelines currently in place were last revised in 1994 and are in need of an update. Over the last two decades there have been many changes to how MSW is managed.

A report by MLA Marvin Hunt has identified and recommended six principles for the future management of solid waste in BC. These guiding principles are:

- a) Promote the 3 R's (Reduce, Reuse and Recycle);
- b) Maximize beneficial use of waste materials and manage residuals appropriately;
- c) Separate organics and recyclables out of garbage whenever practical;
- d) Establish and enforce disposal bans;
- e) Level the playing field for both public and private companies; and
- f) Manage tipping fees.

The updated guidelines will incorporate these principles, along with new provincial targets for waste diversion and how residuals are handled. MoE will provide advice for local government to aid in plan development and set out expectations.

MoE has established the following objectives for the new guidelines:

1. Enable and empower local government by providing a more results-based focus.
2. Provide increased clarity regarding ministry requirements.
3. Meet the principles of core review by streamlining the planning process and increasing efficiency.
4. Provide flexibility in the planning process.
5. Maintain protection of public interest.

The two main Service Plan Targets of MoE will revolve around reduction in municipal waste disposed and the implementation of organics bans.

Over the next two months, MoE will be developing and issuing an Intentions Paper. This paper will clarify in greater detail the guideline update process and stakeholder consultation process. Consultation will take place through the months of September and October, followed by guideline development in November and December. The new guidelines are expected to be ready for implementation by May 2016.

Based on the presentation, it appears that the CCRD has the option to continue with updating our SWMP under the existing guidelines or pausing the process and waiting for the new guidelines to be issued. We are currently in the very early stages of the process, and there may be benefits to proceeding under the new guidelines. Once the Intentions Paper is released, we will gain more insight into what the new guidelines will look like, and have a better understanding of the potential benefits to proceeding under the new guidelines.

3. Due to restrictions on contractor availability, the second modified sea-can has not yet been installed, and only one of the three used oil collection tanks is in place. The site has been leveled and prepped for the second sea-can.
4. Volumes of printed paper and packaging (PPP) recycling have increased significantly this spring. We are receiving close to twice the volume as this time last year. This could partly be due to reluctance to burn cardboard during the hot weather we have enjoyed this spring.
5. Schnitzer Steel personnel visited Bella Coola to organize and review options for the removal of the scrap metal pile.
6. Landfill and recycling staff have noticed higher rates of speed by vehicles using the landfill and recycling depot. This results in large amounts of dust and the potential for accidents. The popularity of the recycling depot has resulted in congestion in that area and there is concern that speeding through this area could cause an accident.

Portable rubber speed bumps have been purchase and are being used with great effectiveness. Further signage would also be helpful in encouraging safe driving.

7. Significant Expenditures: GB Rubber Supply Ltd. was paid \$1976.00 before taxes for purchase of traffic supplies.

RECREATION FACILITIES

1. **Walker Island & Snootli Parks:** The old score keeper booth is being removed due to concerns over condition and safety. An invitation to tender for construction of the new concession building is being issued July 2 and closes July 23. Concerns have been raised over loss of ball diamond surface material from wind and dry conditions. Efforts are underway to look at options for routine watering of the infield during dry conditions.
2. **Centennial Pool:** Pool facilities have been operating smoothly. Repairs to the drywall in the change rooms and front entry are substantially complete. A grant application was submitted to the Federal Government for funds to assist with new mechanical systems and a new mechanical building.

- 3. **Nusatsum Park:** Doug Baker continues to volunteer his time to monitor garbage levels in the bear proof bin, and replace bags as necessary.
- 4. **Skating Rink:** No news to report.
- 5. **Significant Expenditures and Contracts:** Chris Roose was paid \$3315.00 for hourly contract services related to pool renovations. Chris Roose was paid \$1247.50 for hourly contract work at Walker Island Park related to bleacher construction and maintenance.

BELLA COOLA TOWNSITE WATER SYSTEM AND FIRE PROTECTION

Other than routine requests for water turn on-off, there is nothing to report.

BELLA COOLA AIRPORT

Grass seed appears to be taking to some degree, although conditions are not good for grass to grow with the dry weather this past month.

STRATEGIC PUBLIC WORKS INITIATIVES

SHEARWATER WATER SYSTEM

The project is on hold until grant funding can be accessed.

SOLID WASTE MANAGEMENT PLAN UPDATE

Minimal work has taken place on the solid waste management planning process during the month of June. This is due to other projects taking priority.

TOWNSITE WASTE WATER

No news to report.

Respectfully submitted,



Ken McIlwain, RPF
Public Works Manager

Centennial Pool Commission

RECEIVED

24 June 2015

JUN 30 2015

Meeting Minutes

Central Coast Regional District

Present: K. Lansdowne, C. Nygaard, J. Cole (No quorum)

Guest: N. Koroluk, Pool Manager

Meeting commenced at 5:30 pm at the Pool.

1. Pool Familiarization - Nicola walked Commission members around the Pool, pointing out work recently completed.

2. Pool Manager's Report

Schedule - June has been a busy time at the pool, with a schedule full of school lessons and public swims. This in spite of limited staff available during the week: Staff are to be commended. Swim Club has been very popular. People are already signing up for lessons. The regular summer schedule starts on Monday, 29 June. Swim Camp will occur after the Music Festival.

Budget - Swim to Survive is happening now; the grant covering its cost has been approved but not yet received. Several items to be acquired for the pool were discussed: a guard chair, pool blankets, and a roof/canopy to shield the guards from sun, with a raised platform allowing greater visibility.

3. Pool Manager Position - The Commission members present all approved the proposal that Nicola Koroluk continue on as Pool Manager for the months of July, August and September, working 10 hours per week. No motion was made because there was no quorum, however other Commission members will be contacted for their input.

4. Special Pool Openings - The Pool will be open from 3:30 to 8:00 pm on Rodeo Sunday. It will be open during the Music Festival on Saturday and Sunday from noon to 1 pm for Lap Swim and 1-3:00 pm and 3:30-5:30pm for Public Swim.

Next meeting: Wednesday, 15 July at 5:30 pm at the Pool.

Board Meeting
JUL 09 2015
CCRD ITEM c(k)(i)



58.

CENTRAL COAST REGIONAL DISTRICT

TO: Darla Blake, Chief Administrative Officer
FROM: Cheryl Waugh, Transportation & Land Use Coordinator
DATE: July 2, 2015
SUBJECT: Transportation Services Report-Bella Coola & Denny Island Airports

Recommendation: That the Transportation Services Report dated July 2, 2015 be received

Bella Coola Airport

Transport Canada

Work continues to conclude the Corrective Action Plans to remedy items cited during the Transport Canada Program Validation Inspection of October 2013.

Mowing/Grounds Maintenance

Mowing of the airport infield was completed at the end of June as there was no interest in local parties taking the field for hay. Extra maintenance attention will be given to the parking lot area where saplings, weeds and shrubs are quickly becoming overgrown.

Miscellaneous

- helicopter pilot requiring fuel after hours
- planned jet landing enquiry for fuel
- Armed Forces annual enquiry about airport security (perimeter)

Denny Island Airport

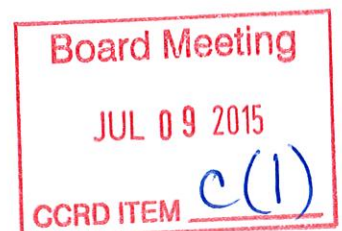
Brushing was more than satisfactorily completed at the Denny Island Airport in early June.

It was reported by the chair of the Denny Island Airport Commission that there has been recent surveying activity in the vicinity of the airport. A GPS tripod has been mounted at the airport and a helicopter has purportedly been engaging in topographical mapping by radar. The helicopter is unmarked but has not been landing at the airport. No further information has been gathered.

The privately owned trailers that were previously parked at the airport are now gone.

Cheryl Waugh

Transportation & Land Use Coordinator



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ELECTORAL AREA REPORTS

- A – Director Cathi McCullagh**
- C – Director Alison Sayers**
- D – Director Richard Hall**
- E – Director Sam Schooner**



60.

CENTRAL COAST REGIONAL DISTRICT
POLICIES

A-3 - Office Security & File Security

Preamble: There is a demonstrated need for file and office security to protect the public records and assorted documentation, from wilful or accidental loss.

Policy: That a security fire proof cabinet(s) of sufficient capacity for the safekeeping of all original primary documents, corporate seal, in-office cash or monies, and other suitable articles of public value be maintained at all times and that access to the ~~security~~ cabinet(s) be the responsibility of one designated staff member. That the staff member is to keep the key(s) or combination with them at all times with a duplicate key(s) or combination to be stored in a safety deposit box at the local financial institution.

And further, that all files of a confidential nature be stored in secured cabinets, ~~and that access to the cabinets be the sole responsibility of the CAO.~~

And further that all ~~computer~~ electronic data files be backed-up ~~weekly~~ daily to an external storage device. See Policy A-27 Disaster Recovery Plan – Information Technology for more information. ~~and copies, along with any program discs, be stored in a safety deposit box at the local financial institution to prevent loss by fire or other means.~~

And further, that all computer access be protected by separate passwords and that all sensitive electronic data ~~or~~ files ~~within programs~~ be protected by a secondary passwords ~~that passwords and~~ not be shared.

~~And further, that the office, with the exception of the board room, not be occupied by any person or persons except where a staff member or regular personnel is present.~~

~~The board room is available for use by the public so long as access to the remainder of the office is not accessible.~~

And further, that only staff and regular personnel maintain key access to the building and that the Administrative Assistant, or the last member to leave the building, ensures that all doors and windows are secured with blinds and interior doors in the closed position.

Date: September 14, 1993
Amended: February 13, 1996
Amended: November 15, 2012
Amendment: November 14, 2013
Proposed Amendments: July 9, 2015

Board Meeting
JUL 09 2015
CCRD ITEM E(a)

61.

CENTRAL COAST REGIONAL DISTRICT
POLICIES

P-4 - Overnight Camping in Community Parks

Preamble: Due to unauthorized camping in ~~Rregional Ddistrict Managed-managed Community community Parks~~ parks, and due to the fact that Bella Coola Valley has existing designated camping sites at various locations in the valley, and due to excess of garbage and unauthorized fires left by campers at non-designated sites, it is deemed necessary to establish a policy to prohibit overnight camping in local regional district managed community parks ~~Bella Coola parks~~ that do not have designated sites for the accommodation of the traveling public, whether it be in tents, campers, or travel trailers.

~~These locations do not have designated sites for the accommodation of the traveling public~~

Policy: That Walker Island Park, Snootli Creek Park, Nusatsum Park and the ~~Bella Coola Valley Arena- skating rink~~ sites located in the Bella Coola Valley, ~~although designated Public and Assembly District~~, prohibit overnight camping in tents, campers or travel trailers.

Adopted: May 14, 1996
Reviewed: April 7, 2004
Amended: June 14, 2012
Amended: July 9, 2015

Rationale: changes noted are mostly housekeeping items addressing grammar and a redundant line. Removing the reference to Public and Assembly District is because that zoning allows 'campground use' not camping use and is considered irrelevant to note in this policy

Board Meeting
JUL 09 2015
CCRD ITEM E(b)



MEMORANDUM

62.

RECEIVED

JUN 24 2015

Central Coast Regional District

TO: AVICC Members

FROM: Councillor Barbara Price, President

DATE: June 24, 2015

RE: **JUNE 2015 – UPDATE TO MEMBERS**

Executive met in Nanaimo June 18. Following are some highlights.

Private Managed Forest Lands and Water and Watershed Protection

AVICC Executive met with Brian Epps, Source Water Protection Specialist with Ministry of Forests, Lands and Natural Resource Operations. He advised that his colleagues in his own Ministry and the Ministry of Health and VIHA no longer believe that a working stakeholder group similar to the old Drinking Water Team is a workable option. The proposal coming forward is to develop an inter-jurisdictional contact list to assist local governments to be able to identify the key contacts for the specific problem that they need to resolve. Executive expressed their disappointment with the response, but agreed that development of a contact list would be helpful starting point.

AVICC Special Committee on Solid Waste Management

The AVICC Special Committee on Solid Waste Management was formed in response to the need identified by members to initiate a process to work toward finding a long-term sustainable strategy for solid waste management on Vancouver Island and the coastal communities. The nine regional districts within the AVICC region are committed participants.

The Committee began its work May 1 and has met three times to date—the most recently at a workshop June 19 in Nanaimo facilitated by Tetra Tech EBA which has been contracted by the Comox Valley Regional District as an in-kind contribution to complete the base of research for the project.

The terms of reference, a list of representatives, the meeting schedule and approved minutes are posted on <http://avicc.ca> under the Newsroom tab.

Gas Operating Agreement Update

Executive was pleased to learn that the BC Utilities Commission has approved 13 of 26 operating agreements. It is expected that the remainder will be approved shortly. Because of the timing of the approvals, the implementation timing will be affected. Once all have been approved, an update will be sent out to members with the revised revenue estimates.

Board Meeting
 JUL 09 2015
 CCRD ITEM F(a)

Minutes of the 2015 AGM & Convention

The draft Minutes of the 66th Annual Convention held April 10-12, 2015 in Courtenay have been attached and will also be available for future reference on the website <http://avicc.ca/category/resources/agmconvention-minutes/> The minutes will be approved at the next Annual General Meeting held as part of the 2016 Convention. A number of presenters at the 2015 Convention used Power Point. Copies of the handouts where available have been posted in the same location.

September 23 AVICC Luncheon at UBCM Convention

The AVICC Luncheon to be held September 23 in conjunction with the UBCM Convention provides another great opportunity to network with your fellow AVICC members. Executive looks forward to seeing you there.

2017-2019 Convention Dates/Locations

Dates have now been identified for the 2017-2019 AVICC AGM & Conventions:

- 2017: April 7-9
- 2018: April 13-15
- 2019: April 12-14

Executive is pleased to award the City of Campbell River as host community for 2017.

The AVICC Executive is seeking expressions of interest from local government members in hosting the 2018 and 2019 Conventions. Please see the separate notice with details of requirements. Expressions of interest will be received until September 30.

AVICC's Executive Coordinator is Retiring

AVICC contracts with UBCM to provide services that support the Association. The majority of this support is provided by UBCM through the position of the AVICC Executive Coordinator. Iris Hesketh-Boles, with the exception of a break in 2013-2014, has served the Association well since 2009. Iris will be retiring from UBCM at the end of June to pursue other opportunities. We'd like to thank her for her professionalism and excellence in service, organization and planning; and wish her the best in her future endeavors. UBCM is in the process of initiating a recruitment process with the expectation that a new AVICC Executive Coordinator will be in place by mid to late August. In the interim, all email should be directed to avicc@ubcm.ca and telephone calls to 250-356-5133.

AVICC Special Committee on Solid Waste Management
Terms of Reference
FINAL – April 9, 2015

Background

September 2014 - the Association of Vancouver Island and Coastal Communities (AVICC) hosted, in partnership with nine regional districts, a solid waste management workshop. The objective of the workshop was to share experiences and best practices and to develop a greater understanding of solid waste matters faced by Vancouver Island and coastal regional districts. In summary the workshop identified the range of situations, the difficulties and complexities involved and the uncertainties existing for all regarding various aspects of solid waste.

Uncertainties identified:

- inability to locate disposal facilities and control waste flows;
- funding models dependent upon maintaining waste streams;
- successful diversion strategies impacting disposal volumes;
- transportation and disposal security issues.

Other challenges for the AVICC region include individual regional district waste streams volumes being so small as to be well below those necessary to benefit from certain technologies that more often require sufficient economies of scale and the significant regulatory and long-term liability costs associated with protection of the environment. These costs must be balanced with value for money considerations for taxpayers.

November 2014 – AVICC letter to the Union of BC Municipalities (UBCM) identifying *‘solid waste management is a costly service for local governments and as such must be a high priority to ensure that efficient and cost effective planning is in place for the future.’* The letter also requests assistance from UBCM to advocate on behalf of local governments with the Province to facilitate and support regional solutions.

February 2015 – AVICC considers establishment of special committee on solid waste management and develops terms of reference.

Purpose

The purpose of the special committee on solid waste management is to:

- prepare a report to summarize AVICC regional district solid waste management plans;
- conduct the required analysis and review including the provincial legislative framework to inform AVICC-wide joint solutions (or sub-AVICC solutions, as appropriate, between partnering jurisdictions) on the topic of solid waste management;
- develop a long-term strategy for solid waste management ensuring that the affected local governments have reached consensus;
- present the findings and recommendations of the analysis as requested by AVICC;
- report out on work of the special committee at the 2016 AVICC Annual General Meeting and Convention; and
- present a briefing to the Province of BC.

Committee Membership

The Committee membership will be composed of one member and alternate from the AVICC executive and one appointment and alternate from each AVICC regional district board.

Committee Chair and Vice-chair

Shall be selected by the committee members. Responsible for establishing the meeting schedule, reviewing agendas and minutes, facilitating and managing meetings, contact with media and presenting to AVICC, UBCM and the Province of BC as required.

Administrative Support

- Meeting support will be provided by AVICC, with assistance from the Comox Valley Regional District.
- Administrative and technical support shall be provided by AVICC member regional districts as assigned by the chief administrative officer for each regional district.
- The special committee may also contract with any person, so long as that contract is within its budget allocation, and approved by AVICC’s President.

Expert Members and Invited Guests

The special committee on solid waste management may, from time-to-time, require experts, academics or other government/voluntary sector representatives to attend meetings, as presenters, advisors or observers because of their knowledge of the subject. Subject to working within its budget allocation and approval by AVICC’s President.

Confidentiality

While the results of the special committee will be presented in a public forum and community engagement will be important if any outcomes are proposed for implementation, the deliberations of the special committee are to be confidential. Members are committed to respecting the personal privacy of the special committee on solid waste management and agree not to disclose personal information or views expressed during meetings. Deliberations may be shared within the various agencies represented by the special committee on solid waste management but should remain confidential until there is general agreement and consensus to make them public.

Agendas and Minutes

- Agendas shall be approved by the chair and provided to committee members a minimum of three days in advance of the meeting.
- Approved minutes will form the AVICC public record for the meetings.
- A copy of the approved minutes shall be forwarded to AVICC member regional district to ensure all regional district elected officials are informed of the special committee’s progress.

Products/Deliverables

1. Report that summarizes the research and analysis conducted with regard to AVICC member regional districts solid waste management plans and Ministry of Environment policies. The report should include:
 - Summary table of regional district (RD) solid waste management plans including RD name, plan history and current status;
 - Systems flowchart for each RD solid waste management plan (SWMP)
 - Identification of mutual goals/objectives;
 - Summary of capacity of existing facilities;
 - Summary of capacity of potential future facilities;
 - Identification of mutual challenges;
 - Identification of collaborative opportunities;
 - Summary of financial models;
 - Summary of personnel resources;

- Synopsis of provincial statutes and regulations relevant to solid waste management;
 - Other summarized analysis to support conclusions.
2. Report on recommended strategies or options.
 3. Briefing note supporting request to the Province of BC to conduct policy review with objective of providing long-term sustainability for solid waste management on Vancouver Island and Sunshine Coast.

Resources

The AVICC will provide funding of \$15,000 toward the following costs of the committee: consultant fees and expenses associated with the development of a position paper; meeting and other operating expenses of the committee; and any other expenses specifically approved, in advance, by the AVICC president.

Once a preliminary budget has been established and agreed upon by the committee members, participating member regional districts will be asked to contribute the remainder of the funding to complete the deliverables based on a fair cost-sharing formula to be established through discussion with the CAO’s and approved by the Committee. In-kind contributions may be considered in the funding formula if the contributions will be substantial and are measurable.

In-person meetings will be held in Nanaimo. Where feasible, meetings will be held via teleconference. Member local governments will be responsible for their own representatives’ travel to attend meetings including those of the administrative and technical staff. It is expected that 3-4 in-person meetings will be required of each group.

Wherever possible and feasible, in-kind contributions of technical and administrative support will be utilized.

Budget

A draft budget will be presented and approved at the first meeting.

Anticipated In-Kind Contributions (yet to be approved by each contributor):

- **Nanaimo Regional District:** meeting space for in-person meetings as may be required.
- **Comox Valley Regional District:** assistance with meeting support including agenda preparation and high-level administrative support; analyst support provided by a summer term contract including supervision of their work.

Code of Conduct (Bill 14 WorkSafe BC)

It is the responsibility of all participants to act in accordance with WorkSafe BC legislation, with specific attention to Bill 14 requirements, (s 5.1 WCA Pt II) to ensure the work environment is free of discrimination, bullying and harassment. The committee will support an atmosphere of understanding and respect for rights and dignity of all individuals. All members must carry out their responsibilities professionally and to the highest standard of integrity to ensure that all actions of the committee are conducive to a positive collaborative working relationship. This will require consistent adherence to legislation to support principles of respect and professional veracity.

Term

The term of the Committee is from May 1, 2015 to April 30, 2016. The AVICC Executive may consider extensions to this term on an annual basis.

AVICC Special Committee on Solid Waste Management

Representing	Position	Representative
Alberni Clayoquot Regional District	Elected Rep	Director John McNabb
	Alt Elected Rep	Chair Josie Osborne
	CAO	Russell Dyson
Capital Regional District	Elected Rep	Director Judy Brownoff
	Alt Elected Rep	None identified
	CAO	Bob Lapham
	Technical Staff	Russ Smith
Comox Valley Regional District	Elected Rep	Director Rod Nichol
	Alt Elected Rep	Director Roger Kishl
	CAO	Debra Oakman
Cowichan Valley Regional District	Elected Rep	Director Ian Morrison
	Alt Elected Rep	Director Sonia Furstenau
	CAO	Brian Carruthers
Mount Waddington Regional District	Elected Rep	Director Dennis Dugas
	Alt Elected Rep	None identified
	CAO	Greg Fletcher
Nanaimo Regional District	Elected Rep	Director Alec McPherson
	Alt Elected Rep	Director Jim Kipp
	CAO	Paul Thorkelsson
Powell River Regional District	Elected Rep	Director Stan Gisborne
	Alt Elected Rep	Director CaroleAnn Leishman
	CAO	Al Radke
Strathcona Regional District	Elected Rep	Director Larry Samson
	Alt Elected Rep	Director Jude Schooner
	CAO	Russ Hotsenpiller
Sunshine Coast Regional District	Elected Rep	Director Ian Winn
	Alt Elected Rep	None identified
	CAO	John France
AVICC Executive	Ex-Officio	President Barbara Price
	AVICC Rep	Second Vice President Edwin Grieve
	AVICC Alt Rep	First Vice President Mary Marcotte



MEMORANDUM

68.

RECEIVED

JUN 30 2015

Central Coast Regional District

TO: AVICC Corporate Officers

FROM: Iris Hesketh-Boles, AVICC Executive Coordinator

DATE: June 24, 2015

RE: **2015 AVICC AGM & Convention Minutes**

The draft Minutes of the 66th Annual General Meeting and Convention held April 10-12, 2015 in Courtenay were distributed electronically to elected officials, the CAO, their support staff, and yourself through your local government contact on June 24, 2015. As electronic distribution is not guaranteed, this hardcopy notice is being provided to ensure that each local government member has received access to the minutes. If you would like a hard copy, please email aviccc@ubcm.ca to request one.

The minutes of the current and former Conventions are also posted on www.avicc.ca under the Resources tab for future reference. The minutes of the 2015 Convention will be approved at the next Annual General Meeting held as part of the 2016 Convention.

All endorsed resolutions have been forwarded to UBCM. Due to its regional nature, it is expected that R2 – ICET Funding and R8 – Vancouver Island Coordinated Solid Waste Strategy will be referred back to AVICC to take action.

AVICC has already communicated the ICET Funding resolution to the Honourable Shirley Bond, Minister of Jobs, Tourism & Skills Training and Minister for Labour; and the Honourable Naomi Yamamoto, Minister of State for Tourism and Small Business.

AVICC has also initiated the AVICC Special Committee on Solid Waste Management that will address Resolution R8.

Board Meeting
 JUL 09 2015
 CCRD ITEM F(b)

**Association of
Vancouver Island and
Coastal Communities**



**MINUTES OF THE
66th ANNUAL
CONVENTION**

**Courtenay, BC
April 10 - 12, 2015**

* Sent to Board via
email.



MEMORANDUM

TO: Mayor & Council / Chair and Board
AVICC Members

FROM: Councillor Barbara Price, President

DATE: June 23, 2015

RE: **FUTURE YEARS AVICC AGM & CONVENTION DATES,
AWARD TO THE CITY OF CAMPBELL RIVER FOR 2017 CONVENTION, AND
REQUEST FOR EXPRESSIONS OF INTEREST TO HOST FOR 2018 AND 2019**

Dates have now been identified for the 2017-2019 AVICC AGM & Conventions:

- 2017: April 7-9
- 2018: April 13-15
- 2019: April 12-14

Executive is pleased to award the **City of Campbell River** as host community for **2017**.

The AVICC Executive is seeking expressions of interest from local government members in hosting the 2018 and 2019 Conventions. Attached is a list of Host Community Responsibilities. AVICC's new Executive Coordinator will be available in late August to be able to answer questions that you may have. Please email avicc@ubcm.ca or call 250-356-5122.

If your local government is interested in hosting the Convention for one of these years, please submit your expression of interest with Council/Board resolution in support of the expression by **September 30th** to:

AVICC Executive Coordinator
 Association of Vancouver Island and Coastal Communities
 525 Government Street
 Victoria, BC V8V 0A8
 Fax: 250-356-5119
 EM: avicc@ubcm.ca

Thank you.

Board Meeting
 JUL 09 2015
 CCRD ITEM **F(c)**



2018-19 AVICC AGM & CONVENTION HOST COMMUNITY RESPONSIBILITIES AND REQUIREMENTS

The following identifies the required meeting facilities and other supports that the AVICC AGM & Convention Host Community is expected to provide:

Meeting Facilities - provide without charge to AVICC, meeting venues, set up and janitorial services for the Convention, including the following:

- Executive meeting room – pre-Convention (Thursday afternoon)
- Pre-Conference Session – to accommodate up to 100 (Friday morning)
- Business Sessions - to accommodate up to 275 (Friday noon to Sunday noon)
- 2 – 3 Break Out Rooms - to accommodate up to 100-125 people each (Saturday afternoon)
- Adequate tradeshow space for at least 20 exhibitors in close proximity to the Refreshment Break service area and Business Sessions (Friday am to noon Sunday)
- Space to hold Breakfasts Saturday and Sunday to accommodate up to 225 people
- Space to hold Refreshment Break service in conjunction with the tradeshow (Friday to Sunday)
- Welcome Reception (Friday evening) - to accommodate up to 325 people
- Delegates Luncheon (Saturday noon) - to accommodate up to 275 people
- Annual Banquet and Dance (Saturday evening) - to accommodate up to 300 people
- 1 room to be used for AVICC Office (Thursday noon to Sunday 1pm)

Hotel Rooms

The host community must also have capacity for and block book 225 hotel rooms.

Miscellaneous

- Decorations for Welcome Reception and Annual Banquet
- 6 – 8 Gifts for speakers representative of the Host Community
- Some staff assistance during the Convention, i.e. kit stuffing, registration, ticket taking if required
- Assist with obtaining through local donations a sufficient number of pens and pads for Convention kits and draw prizes
- Provide use of local government, BC and Canada flags

Planning Assistance to Assist AVICC Executive and Staff

- Assist in identifying local suppliers for food and beverage service, audio visual equipment and support, banquet entertainment, piper, O'Canada singer, bus transportation, etc. and work with locally contracted suppliers and AVICC staff for purposes of logistical coordination
- Assist with identifying and providing a local liaison with the First Nations and local speakers that may positively contribute to the program
- Plan and administer any Partner Programs that the local host may want to offer and have been approved by the AVICC Executive

72.



RECEIVED

JUN 30 2015

Central Coast Regional District

Administration
Box 3333 | 6250 Hammond Bay Road
Nanaimo, BC Canada V9R 5N3
t: 250.758.4697 f: 250.758.2482
e: info@vir.bc.ca w: www.vir.bc.ca

June 30, 2015

Sent via email

Dear Municipal and Regional District Partners;

I am very pleased to attach a copy of our 2014 Annual Report available as a PDF and online as an [interactive flipbook](#).

This past year at Vancouver Island Regional Library, we celebrated the official opening of the Nanaimo North branch, improved digital media and literacy materials as a part of our growing eLibrary, and the completion of our 5-year Strategic Plan (2011-2015). We also welcomed over 2.65 million visitors to our branches and 3.5 million digital connections with our customers. Our libraries have been busy!

We are proud of the work done by our staff and our Board to develop strong library branches that are vital community destinations and that promote lifelong learning and literacy.

On behalf of the Board of Trustees of Vancouver Island Regional Library, I offer our thanks for the support and cooperation that we continue to receive from you. Your support helps us to maintain a strong public library system that connects people to information, ideas and experiences that enrich their lives and strengthen our community.

I invite you to take some time to read our report. Please feel free to contact me at bjolliffe@comoxvalleyrd.ca with any comments or questions.

Sincerely,

Bruce Jolliffe
Chair, Vancouver Island Regional Library Board of Trustees

Board Meeting
JUL 09 2015
CCRD ITEM F(d)

Strong Libraries ■ Strong Communities

Bella Coola Bowser Campbell River Chemainus Comox Cortes Island Courtenay Cowichan Cowichan Lake Cumberland Gabriola Island Gold River Hornby Island Ladysmith Masset Nanaimo Harbourfront Nanaimo North Nanaimo Wellington Parksville Port Alberni Port Alice Port Clements Port Hardy Port McNeill Port Renfrew Quadra Island Qualicum Beach Queen Charlotte Sandspit Sayward Sidney/North Saanich Sointula Sooke South Cowichan Tahsis Tofino Ucluelet Union Bay Woss

