

CENTRAL COAST REGIONAL DISTRICT

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REGULAR BOARD MEETING AGENDA – September 10, 2015 at 9.00am

PART I - INTRODUCTION

1. Call to Order

2. Adoption of Agenda

a. (Introduction of late items)

3. Disclosures of Financial Interest

The Chair to remind Board Members of the requirements of Sections 100(2)(b) and 101(1)(2) and (3) of the *Community Charter* to disclose any interest during the meeting when the matter is discussed.

A declaration under these section(s) requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision making procedure relating to the matter the subject of the declaration.

The following pro forma declaration is provided to assist in making the disclosure:

*“I, Board Member ***** disclose that in accordance with Sections 100(2)(b) and 101(1)(2) and (3) of the Community Charter, I have a ***** (indirect/direct) ***** (pecuniary/other) interest that constitutes a conflict of interest in item *** (*).*

*The reason for my declaration is: the item being discussed is *****.*

I will leave the room during the discussion of this item, in accordance with Section 101(1) and (2) of the Community Charter. “

4. Disclosures of Interests Affecting Impartiality

The Chair to remind Board Members that in the interest of good governance, where there is a perceived interest that may affect their impartiality in consideration of a matter, a declaration should be made. This declaration does not restrict any right to participate in or be present during the decision-making procedure.

The following pro forma declaration is provided to assist in making the disclosure.

“With regard to the matter in item x..... I disclose that I have an association with the applicant (or person seeking a decision). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.”

(A) IN CAMERA MATTERS

(a) Matters Brought out of Camera - request the Board hold In-Camera meeting at end of regular meeting.

(B) ADOPTION OF MINUTES

(a) Regular Board Meeting – dated July 09, 2015

PART II- PUBLIC CONSULTATION

1. **Delegations**
(a) RCMP - community update (with Chief Webber in attendance) - 9.10am – 9.25am Page 11

PART III – LOCAL GOVERNANCE

(C) OPERATIONS UPDATES & POLICY MATTERS ARISING

Administrative Services

- (a) Chief Administrative Officer Report Page 12-25
(b) MIABC Voting Delegate – decision required Page 26-27
(c) Hagensborg Waterworks District – requires a decision from the Board whether to support and apply for an Infrastructure Planning Grant on behalf of Hagensborg Waterworks District to complete an Asset Management Plan Page 28-56
(d) Comox Valley Regional District – British Columbia Conservation Tax Incentive Program proposal – Support for proposal at UBCM Page 57-70

Financial Services

- (e) Financial Report January – August 2015, dated 2 September 2015 Page 71-75

Development Services

- (f) Economic Development
(i) Community Economic Development Officer Report dated 2 September 2015 Page 76-77
(ii) Grants and Workshops Report dated 2 September 2015 Page 78-83
(iii) Economic Development Advisory Committee Minutes, dated 23 July 2015 Page 84-88
(g) Land Use Planning Report, dated 3 September 2015 Page 89-92

Public Works

- (h) Public Works Manager Report, dated 3 September 2015 Page 93-95
(i) Changes to Thorsen Creek Waste and Recycle Centre Safety Program Report, dated 03 September 2015 Page 96-99

Leisure Services Commissions

- (j) Centennial Pool Commission – Minutes from meetings dated 15 July 2015 and 5 August 2015 Page 100-103

Protective Services

- (k) Emergency Management – see CAO Report (sinking of Pacific Grizzly at Bella Coola Harbour) Page N/A

Transportation Services

- (l) Transportation Report - Bella Coola Airport/Denny Island Airport dated 3 September 2015 Page 104-105

(D) EXECUTIVE REPORTS

- (a) Chair's Report
(b) Electoral Area Reports
i) Area A
ii) Area B
iii) Area C – see attached written report Page 1206-108
iv) Area D
v) Area E

(E) BYLAWS AND POLICIES

- (a) Bella Coola Townsite Curfew Regulation Bylaw No. 450, 2015 – introduced and read a first, second and third time (repealing Bella Coola Townsite Curfew Regulation Bylaw No. 8, 1977) Page 109-112

- (b) Central Coast Economic Development Commission Bylaw No. 451, 2015 – introduced and read a first, second and third time (repealing Central Coast Economic Development Commission Bylaw No. 374, 2004) Page 113-119
- (c) Denny Island Recreation and Leisure Activities Commission Bylaw No. 441, 2015 OR Denny Island Recreation Commission Bylaw No. 441, 2015 – introduced and read a first, second and third time (a bylaw to establish a Recreation Commission for Electoral Area A and to repeal bylaws 95, 109, 296 and 320) Page 120-128
- (d) Bella Coola Airport Rates and Charges Bylaw No. 452, 2015 – introduced and read a first, second and third time (repealing Bella Coola Airport Rates and Charges Bylaw No. 422, 2014) Page 129-138
- (e) A-9(c) – Facilities Inspection Policy – General Page 139-140
- (f) A-12 (d) – Centennial Pool – Children Six Years and Under Page 141
- (g) A-20 - Disposal of Assets Policy Page 142-145
- (h) A- 31 – Bylaw Development and Reviews Page 146-147
- (i) A-32 – CCRD Website Privacy Policy Page 148-150
- (j) E-1 – Committee/Commission Reporting Requirements Page 151-154
- (k) P-1 – Delegation of Public Hearings Page 155
- (l) P-2 – Application/Approval Process for Land Use Bylaws Page 156
- (m) P-3 – Administration of Agricultural Land Commission and Soil Conservation Act Application Fees Page 157

PART IV– GENERAL BUSINESS

(F) GENERAL CORRESPONDENCE

- (a) **Ministry of Community, Sport and Cultural Development** – Green Communities Committee congratulations for our efforts on reducing greenhouse gas emissions in 2014 (dated 29 July 2015) Page 158-160
- (b) **Auditor General for Local Government** – release of annual report for the Office of the Auditor General for Local Government 2014-2015 (dated 16 July 2015) Page 161
- (c) **Auditor General for Local Government** – release of Performance Audit for Local Government (dated 2 September 2015) Page 162
- (d) **The Office of the Ombudsman** – 2014-2015 Annual Report (dated 20 July 2015)
- (e) **Province of British Columbia Legislative Assembly** – Selina Robinson, MLA – Invitation to meet Opposition MLAs during UBCM (dated 24 August 2015) Page 163
- (f) **Geoscience BC** – Invitation to attend Geoscience BCs 10th Anniversary Dinner (dated 21 August 2015) Page 164-165
- (g) **Minister of Energy and Mines** – response to CCRD letter to minister requesting the Order in Council no. 148 be rescinded – (dated 11 August 2015) Page 166
- (h) **Islands Trust** – response to CCRD letter advising Route 10s “the Connector” is not considered a minor route by BC Ferries (dated 20 July 2015) – now awaiting further response from the Executive Committee of Islands Trust Page 172-176
- (i) **Assistant Deputy Minister Emergency Management BC** – response to CCRD letter to the Attorney General and Minister of Justice regarding increasing funds to Emergency Management BC instead of downloading responsibility to regional districts who do not have the resources or expertise to fully deliver emergency services (dated 21 August 2015) Page 177-181
- (j) **Great Bear Rainforest Land Use Order/BMTAs/Conservancy – Ministry of Forests, Land and Natural Resource Operations** – (dated 6 August 2015) – CCRD response letter/submission to the proposed Land Use Order Objectives and Potential Biodiversity, Mining and Tourism Areas/Conservancy – Great Bear Rainforest Order Page 182-187

(G) ADJOURNMENT